

# City of Newcastle upon Tyne

## Nominations for Lord Mayor's Awards

This form is to be used for nominations for Lord Mayor's Awards. Those submitting the nomination should explain why the person nominated should receive the Award and describe the contribution the nominee has made to the life of the City overall or to their local community.

A Panel comprising elected members of the City Council will assess each nomination on its merits, not on a competitive basis. However, very few Awards will be offered each year (no more than 5 or 6), so those submitting the nominations should give as much information as possible about the candidate and use this pro-forma. The successful candidates will be invited to a ceremony in the Lord Mayor's Silver Gallery or at the Mansion House to receive their Awards.

Name and address of candidate:

Nomination please provide reasons why you feel the person deserves the Award using the criteria below.

- The person nominated should be a resident of Newcastle upon Tyne.
- Their work should be in a voluntary capacity in Newcastle rather than a paid position.
- The role or delivery of service undertaken is unique, innovative or significantly different from others within the City.
- The person nominated should perform a leading role in the delivery of the service provided within the City.
- The person's contribution should have been exceptional and as such, have made a significant difference to their community or cause within the City – please provide specific examples to demonstrate in detail the impact the nominee has had on their community.
- The person nominated should be regarded as a person of distinction in their chosen field.
- Their nomination should demonstrate widespread support from the community served or from within the group concerned – please provide letters of support.
- They should be able to demonstrate a commitment by length of time they have undertaken their duties. It is anticipated that a significant amount of intensive work over 3 – 5 years, or consistent service over a longer period such as 20 years would be appropriate.
- The community served should be substantial (involving at least 100 people).

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