

BRUNSWICK PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF PARISH COUNCIL HELD ON WEDNESDAY 9th MAY 2018

Present: Councillors Chambers; E. MacKinlay, J. MacKinlay and Ramsey.

In attendance: R.J. Gray – Clerk
City Councillors A. Lower and P. Lower
PCs 509 and 3044 – Northumbria Police

1 APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors Laverick and City Councillor King.

2. APPOINTMENT OF CHAIRMAN

RESOLVED - That Councillor E. MacKinlay be appointed Chairman of the Parish Council for the 2018/19 Municipal Year.

(At this point Councillor E. MacKinlay took the Chair)

3. APPOINTMENT OF VICE CHAIRMAN

RESOLVED - That Councillor M. Ramsey be appointed Vice Chairman of the Parish Council for the 2018/19 Municipal Year.

4. MINUTES OF THE LAST MEETING

RESOLVED - That the minutes of the meeting of the Parish Council held on 11th April 2018 be approved as a correct record and signed by the Chairman.

5. ENVIRONMENT AND HIGHWAYS

a) Replacement of Electrical Cables

RESOLVED – That the information regarding the works by Northern Powergrid and the proposal for getting the cables under the A1 through to Seaton Burn be noted.

b) Amber House

RESOLVED – That the City Council be asked if they have any information in relation to the ownership and future proposals for Amber House.

c) Martin Way Pot Holes

RESOLVED – That the Council be thanked for filling in the pot holes on Martin Way.

d) Brunswick Park Community Centre

City Councillor A. Lower reported that representatives of the City Council were meeting a potential provider on 19th April to discuss the possibility of them taking over the management and operation of the building. This was in an effort to address the concerns regarding the lack of maintenance and upkeep of the building and its low usage.

Up to the point that the provider took over responsibility for the building the current operator still had the lease to run and let the building to users.

If the transfer progressed there was potential to have sessions in the building organized by Moneywise and the CAB.

RESOLVED – That the information be noted and if progress was made on the transfer of the management of the building to another provider updates be provided at the appropriate meeting.

e) Grey Street/Martin Way

It was reported that the damage in this area had been to the racecourse fencing and not a bollard as stated.

RESOLVED – That the City Council be requested to inspect and repair the fencing.

f) Flat above One Stop Grey Street

Following discussion about the problems being caused by rainwater spilling onto users of the cash point below the blocked gutters City Councillor Lower suggested that the enforcement team at the City Council should be contacted to investigate the problem, identify the owners of the flat and instruct them to repair the guttering that was causing the problem.

RESOLVED – That the City Council be requested to investigate this problem and take the necessary action to get the guttering fixed.

g) Dumped Fridge Freezer – Grey Street

It was reported that this fridge freezer had just been dumped in the street and had been there for a number of days.

RESOLVED – That the City Councillor Lower arrange for the fridge freezer to be removed.

6. HOUSING MATTERS

a) Re-roofing works Dinnington

It was reported that there had been a significant number of complaints regarding the poor standard of work being carried out as part of the roof replacement programme in Dinnington.

RESOLVED – That the information be noted.

b) Overgrown Hawthorn Bush

It was reported that efforts had now been made to prune the parts of the hawthorn bush that had been encroaching onto the pavement and to tidy the garden.

The concerns of the Parish Council had been taken on board by the Area Housing Office and the tenant of the property where the bushes were. As YHN were aware of the concerns they would monitor the situation going forward.

RESOLVED – That the information be noted

7. POLICE MATTERS

There had been 8 recorded crimes since the last meeting. Reference was made to the low levels of ASB in the village. There had been 1 incident report in the last month and when compared to the 88 that had been reported in Parklands it was very low.

PC 3044 provided an update on activity that had resulted in the successful issue of a Section 59 notice resulting in confiscation of motorbikes that had been ridden illegally in the area causing nuisance when being drive off road.

PC 509 referred to recent activities of the speed watch volunteers. He reported that there was now a rolling recruitment programme for volunteers. Anyone who was interested only need to confirm their interest in becoming a volunteer and provide an email address.

RESOLVED – That the information be noted.

8. FINANCIAL MATTERS

a) Annual Governance Statement 2017-18 (Section 1)

RESOLVED – That the annual governance statement submitted to this meeting for the year ending 31st March 2018 be approved.

b) Draft Annual Accounts 2017-18 (Section 2)

The Clerk submitted the draft annual accounts and copies of the trial balance for the year ended 31st March 2018. He drew members' attention to any significant variations between 2016-17 and 2017-18.

RESOLVED – That the draft annual accounts for the year ending 31st March 2018 as now submitted be approved.

c) Accounting Statement

RESOLVED – That the Accounting Statement and Explanation of Variances for 2017-18 be approved.

d) Certificate of Exemption

RESOLVED – That the Certification of Exemption 2017-18 be confirmed and

approved.

e) Asset Register

RESOLVED – That the Asset Register 2017/18 be noted.

9. REST CENTRE GREENSIDE AVENUE

RESOLVED – That the information relating to the incorrect boiler being installed in the Rest Centre and the action that might have to be taken to resolve it be noted.

10. DATE AND TIME OF NEXT MEETING

RESOLVED – That the next scheduled meeting of the Parish Council be held at 7:00 pm on 20th June 2018.

There being no further business the Chair closed the meeting at 7:35 p.m.

Signed: -.....Chairman

Date: -.....

Documents Available for Inspection/Review at the Meeting

- Clerks and Councils Direct May 2018 Issue 117
- The Clerk SLCC Magazine Vol 49 No3
- CPRE North East Newsletter Spring 2018