

**Notice of proposed key decisions**

**Notice of private meeting of Cabinet 16 March 2020**

**PUBLISHED 12 February 2020**

## **Notice of proposed key decisions and meetings to be held in private**

In accordance with the requirements of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 (“the Regulations” which came into effect on 10 September 2012), this document gives 28 clear days’ notice of the key decisions which the Council intends to make.

The Council is no longer statutorily required to publish a Forward Plan, but this document also sets out details of key decisions in the next 4 months (it may include decisions to be made by Cabinet or individual Cabinet Members and Officers which are not key decisions).

This document also gives notice of the Council’s intention that all or parts of the following meetings shall be held in private:

### **Cabinet at 5.30pm on 16 March 2020 (part of meeting in private)**

This document sets out the items which are to be considered in private at the above-mentioned meeting(s). Any representations as to why any item should not be considered in private must be sent to the Service Manager Democratic Services at the address shown below.

The Council will publish a further notice 5 clear days before the relevant meeting which will give the Council’s response to any such representations.

**In accordance with Regulation 9 of the Regulations this document provides the following information:**

- that a key decision is to be made on behalf of Newcastle City Council;
- the matter in respect of which the decision is to be made;
- where the decision maker is an individual, his/her name and position and, where the decision taker is a body, its name and details of membership;
- the date on which, or the period within which, the decision will be taken;
- a list of the documents submitted to the decision maker for consideration in relation to the matter in respect of which the key decision is to be made;
- the address from which, subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document listed is available;
- that other documents relevant to those matters may be submitted to the decision maker; and
- the procedure for requesting details of those documents (if any) as they become available.

**Key decisions are those executive decisions which are likely-**

- to result in the Council incurring expenditure which is, or the making of savings which are, **significant** having regard to the Council's budget for the service or function to which the decision relates; or
- to be **significant** in terms of their effects on communities living or working in an area comprising two or more wards in the City.

The following will not usually be key decisions:

- matters involving revenue expenditure of £250,000 or less;
- matters involving capital expenditure of £1,000,000 or less; and
- matters involving land and property within the delegations of the Head of Property.

The government has published guidance on the meaning of 'significant'.

**Further details of Council decision making can be found at-**

[Cabinet and Committee meetings information and Committee papers](#)

[link to Decision Makers reports and decision details](#)

## Details of Cabinet Membership

**The Cabinet** comprises the following Members with the portfolio responsibilities as indicated:

- Councillor Nick Forbes – Leader of Council
- Councillor Joyce McCarty – Deputy Leader of the Council and Cabinet member for Resources
- Councillor Ged Bell – Cabinet member for Employment and Culture
- Councillor Veronica Dunn – Cabinet member for Education and Skills
- Councillor Nick Kemp – Cabinet member for the Environmental and Regulatory Services
- Councillor Karen Kilgour – Cabinet member for Health and Social Care
- Councillor Arlene Ainsley – Cabinet member for Transport and Air Quality
- Councillor Clare Penny-Evans – Cabinet member for Climate Change and Communities
- Councillor John-Paul Stephenson – Cabinet member for Neighbourhoods and Public Health
- Councillor Linda Hobson – Cabinet member for Housing

[Link to Cabinet Portfolios](#)

Copies of, or extracts from, any document referred to in this notice may be obtained from:

Service Manager Democratic Services  
Newcastle City Council  
Civic Centre  
Barras Bridge  
Newcastle upon Tyne  
NE1 8QH

or contact us at:  
phone 0191 211 5159  
[www.newcastle.gov.uk](http://www.newcastle.gov.uk)  
[linda.scott@newcastle.gov.uk](mailto:linda.scott@newcastle.gov.uk)

In relation to **private business** the reason an item is expected to be considered ‘**in private**’ will be identified in accordance with the **exempt information categories** which are set out in Part 1 of Schedule 12A of the Local Government Act 1972 (as amended):-

<b>Paragraph</b>	<b>Category/explanation</b>
1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6	Information which reveals that the authority proposes – a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation of prosecution of crime.

#### **IMPORTANT NOTE**

**This document sets out the Council’s intentions as to future decisions as at the date of publication. However, if circumstances change, the Council reserves the right to publish an updated version of this document and/or rely on the provisions in the Regulations as to urgent decisions.**

	<b>March 2020</b>	<b>Non-key</b>
<b>Who will decide and when</b>	<b>Cabinet</b> Portfolio: Leader of the Council and Cabinet Member for Climate Change and Communities Ward: All	16 March 2020
<b>What about</b>	<b>Climate Change Emergency:</b> The report will accompany the update and advisory report from the Climate Change Committee.	
<b>Information available to the decision maker</b>	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Director	Tom Warburton, Director of City Futures
	Contact Officer	Matt Wilton, Head of Policy
	phone	Tel: 0191 278 8793
	email	<a href="mailto:matt.wilton@newcastle.gov.uk">matt.wilton@newcastle.gov.uk</a>
<b>Public or private/reason if private</b>	<b>Public</b> – it is expected that the meeting will be open to the public during consideration of this item.	

	<b>March 2020</b>		<b>Non-Key</b>
<b>Who will decide and when</b>	<b>Cabinet</b>	Portfolio: Deputy Leader and Cabinet member for Resources	16 March 2020
		Ward: All	
<b>What about</b>	<p><b>Council Performance:</b> to consider and comment on the city's and council's performance in working towards the ambitions within the Council Plan. It will report on performance and finance up to and including Quarter 3 and is a key element of our integrated approach to planning and delivery. The Council Dashboard will present current key data about Newcastle (such as employment rate), show the latest position in trends and how we compare to others. It will also include data showing the performance and cost of our services, with a focus on the difference services have made to improving outcomes for people. There will be one Dashboard for each of the four priorities and supporting narrative and information and will be the Section 151 report each quarter. Cabinet will be asked to consider and comment on overall performance.</p>		
<b>Information available to the decision maker</b>	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.		
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
<b>Report Author</b>	Director	Tony Kirkham, Director of Resources	
	Contact Officer	Kirsty Wilkinson, Business Management Partner	
	phone	0191 211 5071	
	email	<a href="mailto:kirsty.wilkinson@newcastle.gov.uk">kirsty.wilkinson@newcastle.gov.uk</a>	
<b>Public or private /reasons if private</b>	<b>Public</b> – it is expected that the meeting will be open to the public during consideration of this item.		

	<b>March 2020</b>		<b>Non-key</b>
<b>Who will decide and when</b>	<b>Cabinet</b>	Portfolio: Cabinet member for Employment and Culture	16 March 2020
		Wards: All	
<b>What about</b>	<p><b>Core Strategy and Urban Core Plan (CSUCP) Review Report:</b> the CSUCP was adopted by both Gateshead and Newcastle Councils on 26 March 2015. The CSUCP is Part 1 of our statutory Local Plan which is required by Government and sets out a clear framework for growth in Gateshead and Newcastle from 2010 to 2030. The CSUCP sets the quantity and location of new housing, retail, employment provision, together with transport and other infrastructure provision. As the CSUCP is nearing five years since its adoption in 2015, in accordance with national planning policy, Gateshead and Newcastle Councils have undertaken a review to assess whether the CSUCP requires updating. Cabinet is asked to approve the findings of the review.</p>		
<b>Information available to the decision maker</b>	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.		
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
<b>Report Author</b>	Director	Michelle Percy, Director of Place	
	Contact Officer	Emma Warneford, Team Manager Planning	
	phone	0191 211 5004	
	email	<a href="mailto:emma.warneford@newcastle.gov.uk">emma.warneford@newcastle.gov.uk</a>	
<b>Public or private/reason if private</b>	<b>Public</b> – it is expected that the meeting will be open to the public during consideration of this item.		



	<b>March 2020</b>		<b>Non-key</b>
<b>Who will decide and when</b>	<b>Cabinet</b>	Portfolio: Cabinet member for Housing	16 March 2020
		Ward: All	
<b>What about</b>	<b>Housing Vision 2030: Research and Policy Update:</b> to provide an update on the various housing related research projects commissioned by the Fairer Housing Unit as well as regulatory changes coming into force in April 2020. Cabinet will be asked to note and approve activity to take forward the recommendations from the research items, including changes to policy, carrying out external consultation and the production of a new housing strategy and related documents in 2020.		
<b>Information available to the decision maker</b>	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.		
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
<b>Report Author</b>	Director	Michelle Percy, Acting Director of Place	
	Contact Officer	Mark Ellis, Senior Housing Policy Practitioner	
	phone	0191 2777858	
	email	<a href="mailto:mark.ellis@newcastle.gov.uk">mark.ellis@newcastle.gov.uk</a>	
<b>Public or private/reason if private</b>	<b>Public</b> – it is expected that the meeting will be open to the public during consideration of this item.		

	<b>March 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Cabinet</b>	Portfolio: Cabinet Member for Education and Skills
		Ward: All
<b>What about</b>	<b>Provision of funding to Early Education and Childcare providers for eligible two-three-and-four-year-olds:</b> this decision seeks approval to award funding agreements to a range of pre-school provision from 1 April 2020-31 March 2023 for statutory free early education and childcare for two-three-and-four-year-olds (including targeted offer, deprivation and SEND entitlements).	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Director	Judith Hay, Interim Director of Children, Education and Skills
	Contact Officer	Judith Hay, Interim Director of Children, Education and Skills
	phone	0191 211 5313
	email	<a href="mailto:judith.hay@newcastle.gov.uk">judith.hay@newcastle.gov.uk</a>
<b>Public or private meeting</b>	<b>Private</b> – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	<b>March 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	<p><b>Delegated Decision:</b> Cllr Ged Bell, Cabinet Employment and Culture</p>	<p>Portfolio: Cabinet member Employment &amp; Culture</p> <p>March 2020</p>
	<p>Ward: Blakelaw; Callerton &amp; Throckley,</p>	
<b>What about</b>	<p><b>Parklife Sports Hubs:</b> Parklife is a capital project aiming to improve football facilities in local authority areas, developing modern outdoor facilities that allow games to be played safely, reduce maintenance pressures, and give an all-round high-quality experience for everyone. In January 2019 Cabinet gave approval for the City Council with its partners to progress the Parklife project in Newcastle and as a result Newcastle was accepted onto the Football Foundation's programme with an initial budget estimate of £9 - £11m. Since the original Cabinet approval, a substantial amount of work has been undertaken by officers and partners and the project has developed significantly in detail with consequent financial implications. Cabinet Member delegated approval is therefore being sought to implement the final scheme proposals at Blakelaw Recreation Ground and Bullocksteads Sports Ground.</p>	
<b>Information available to the decision maker</b>	<p>A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.</p>	
<b>Contact details for copies of documents</b>	<p>Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH</p>	
<b>Report Author</b>	Director	Michelle Percy, Director of Place
	Contact Officers	Su Cumming, Lead Specialist Leisure and Parks and Mick Firth, Senior Specialist/Advisor, Major Projects Team
	phone	0191 2783096 and 0191 2115627
	email	<a href="mailto:su.cumming@newcastle.gov.uk">su.cumming@newcastle.gov.uk</a> and <a href="mailto:mick.firth@newcastle.gov.uk">mick.firth@newcastle.gov.uk</a>
<b>Public or private/reason if private</b>	<p><b>Private</b> – the report will contain exempt information, as detailed below:</p> <ol style="list-style-type: none"> <li>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and</li> <li>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.</li> </ol>	

	<b>April 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Cabinet</b>	Portfolio: Cabinet member for Environmental and Regulatory Services
		Ward: All
<b>What about</b>	<b>Waste Compactor and Machine repairs and maintenance:</b> we are in the final stages of a competitive procurement process this decision seeks approval to delegated authority to the Assistant Director Inclusion, Commissioning and Procurement, to award a 24-month Contract with a further option to extend for 24 months, in consultation with the Cabinet Member for Environment. The new contract is due to commence in April 2020, to supply Waste Compactor and Machine repairs and maintenance.	
<b>Information available to the decision maker</b>	Confidential report: A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Director	Christine Herriot, Director of Operations and Regulatory Services
	Contact Officer	Mick Murphy, Head of Service Local Services and Waste Management
	Phone	0191 278 3140
	email	<a href="mailto:mick.murphy@newcastle.gov.uk">mick.murphy@newcastle.gov.uk</a>
<b>Public or private/reason if private</b>	<b>Private</b> – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	<b>April 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Cabinet</b>	Portfolio: Deputy Leader and Cabinet member for Resources Ward: All
<b>What about</b>	<b>Additional Procurement Arrangements Awarded under the TTPL Partnership Agreement:</b> the North East Procurement Organisation (NEPO) have procured and awarded a number of Framework Agreements under the transport partnership arrangement, for the use by their 12 Member Authorities. This decision seeks approval to formally opt-in to use these procurement solutions to allow the Council and Your Homes Newcastle to call-off from various procurement solutions for all transport requirements.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Director	Tony Kirkham, Director of Resources
	Contact Officer	Mark Nicholson, Assistant Director Financial Services
	Phone	0191 211 5115
	email	<a href="mailto:mark.nicholson@newcastle.gov.uk">mark.nicholson@newcastle.gov.uk</a>
<b>Public or private/reason if private</b>	<b>Private</b> – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	<b>April 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Cabinet</b>	Portfolio: Deputy Leader and Cabinet member for Resources Ward: All
<b>What about</b>	<b>Adaptations Framework Agreement:</b> the Council and Your Homes Newcastle has carried out a commissioning phase to redesign our service offer for Adaptations across both organisations. We are in the final stages of agreeing a Commissioning Model and Feedback document that will be published externally during February, in order to close the commissioning phase and go out to tender mid-late February / March to ensure we have procured a new arrangement in time for the expiry of current contracts in May 2020. This decision seeks approval from Cabinet, to allow a new 4-year contract to be awarded through delegation.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> _ Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Director	Tony Kirkham, Director of Resources
	Contact Officer	Mark Nicholson, Assistant Director Financial Services
	Phone	0191 211 5115
	email	<a href="mailto:mark.nicholson@newcastle.gov.uk">mark.nicholson@newcastle.gov.uk</a>
<b>Public or private/reason if private</b>	<b>Private</b> – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below: 3) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 4) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	<b>April 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Cabinet</b>	Portfolio: Deputy Leader and Cabinet member for Resources Ward: All
<b>What about</b>	<b>NEPO507 – Travel Arrangements:</b> The North East Procurement Organisation (NEPO) has undertaken a collaborative procurement exercise on behalf of its 12 Member Authorities, to put in place contractual arrangements for Staff Travel. This decision seeks approval from Cabinet to allow the Assistant Director of Financial Services, to formally opt-in to this regional procurement solution, so that all the Councils and Your Homes Newcastle’s travel requirements can be purchased through this Contract. The Framework Agreement is for 48 months commencing 1 August 2020 with 2 x 12-month options to extend.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Director	Tony Kirkham, Director of Resources
	Contact Officer	Mark Nicholson, Assistant Director of Financial Services
	phone	0191 211 5115
	email	<a href="mailto:mark.nicholson@newcastle.gov.uk">mark.nicholson@newcastle.gov.uk</a>
<b>Public or private/ reasons if private</b>	<b>Private</b> – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

## Officer Delegated Key Decisions (Award of Contracts)



	<b>March 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Tony Kirkham, Director of Resources	Portfolio: Deputy Leader and Cabinet member for Resources Ward: All
<b>What about</b>	<b>Removal and Storage Services:</b> We are undertaking a competitive procurement process and this report seeks approval for a delegated officer decision to award a Framework Contract which will run for a maximum period of 48 months (24 months with an option to extend for 2 x 12 Months).	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Director	Tony Kirkham, Director of Resources
	Contact Officer	Mark Nicholson, Assistant Director Financial Services
	Phone	0191 2115115
	email	<a href="mailto:mark.nicholson@newcastle.gov.uk">mark.nicholson@newcastle.gov.uk</a>
<b>Reason decision to be made in private</b>	<b>Private</b> – the report will contain exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	<b>March 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Mark Nicholson, Assistant Director Financial Services 	Portfolio: Cabinet members for Education and Skills and Cabinet member for Neighbourhoods & Public Health Ward: All March 2020
<b>What about</b>	<b>Contracts for Services:</b> variation of several NCC contracts for services spanning Children’s services and Public Health, in anticipation of future commissioning options.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Director	Tony Kirkham, Director of Resources
	Contact Officer	Mark Nicholson, Assistant Director Financial Services
	Phone	0191 211 5115
	email	<a href="mailto:mark.nicholson@newcastle.gov.uk">mark.nicholson@newcastle.gov.uk</a>
<b>Reason decision to be made in private</b>	<b>Private</b> – the report will contain exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	<b>March 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Kevin Riley, Assistant Director of Business Management Portfolio: Cabinet member for Environmental and Regulatory Services Ward: All	March 2020
<b>What about</b>	<b>Shredding of Confidential Waste:</b> We are in the final stages of a competitive procurement process and this report seeks approval to award a Contract which will run for a maximum period of 4-years (24 months plus 2 x 12-month options to extend) for the removal and shredding of the Councils confidential waste products from multiple locations across the city.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Director	Tony Kirkham, Director of Resources
	Contact Officer	Kevin Riley, Assistant Director Business Management
	phone	0191 211 5278
	email	<a href="mailto:kevin.riley@newcastle.gov.uk">kevin.riley@newcastle.gov.uk</a>
<b>Reason decision to be made in private</b>	<b>Private</b> – the report will contain exempt information, as detailed below: <ol style="list-style-type: none"> <li>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and</li> <li>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.</li> </ol>	

	<b>March 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Christine Herriot, Director of Operations and Regulatory Services	Portfolio: Deputy Leader and Cabinet member for Resources Ward: All
<b>What about</b>	<b>Supply, Installation and Maintenance of Public Space CCTV:</b> We are currently undertaking a competitive procurement process and this decision seeks approval to award a 4-year contract (24 months with 2 x 12-month options to extend) for Property Management Services. The report will seek delegated officer approval to award the contract in early 2020.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council, Civic Centre Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Directorate	Christine Herriot, Director of Operations and Regulatory Services
	Contact Officer	David Hall, Assistant Director Operations and Parking Services
	Phone	0191 278 3282
	email	<a href="mailto:david.cw.hall@newcastle.gov.uk">david.cw.hall@newcastle.gov.uk</a>
<b>Public or private/reason if private</b>	<b>Private</b> – the report will contain exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	<b>March 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Linda Scott, Service Manager Democratic Services	Portfolio: Deputy Leader and Cabinet member for Resources Ward: All
<b>What about</b>	<b>Retrospective Expenditure for 005591 – Election and Electoral Registration Printing:</b> At the start of the Contract in July 2016 only three citywide elections and the Police and Crime Commissioner election were planned between 2017 and 2020. With the addition of the Parliamentary election in 2017, the Combined Authority Mayoral Election, the European Parliamentary Election, the Police and Crime Commissioner byelection, and the Parliamentary election all in 2019, expenditure has significantly increased. Most of these additional costs will be reclaimed from central government.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne, NE1 8QH	
<b>Report Author</b>	Director	Tony Kirkham, Director of Resources
	Contact Officer	Linda Scott, Service Manager Democratic Services
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	email	<a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a>
<b>Public or private/reason if private</b>	<b>Private</b> – the report will contain exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	<b>March 2020</b>		<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Eugene Milne, Director of Public Health	Portfolio: Cabinet member for Neighbourhoods and Public Health Ward: All	March 2020
<b>What about</b>	<b>Carers support drugs and alcohol misuse:</b> We are in the final stages of a competitive procurement process and this decision seeks approval to award a Contract for Carers' support for those who have caring responsibilities for anyone with drugs or alcohol misuse.		
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.		
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
<b>Report Author</b>	Director	Tom Warburton, Director of City Futures	
	Contact Officer	Eugene Milne, Director of Public Health	
	phone	0191 211 6346	
	email	<a href="mailto:eugene.milne@newcastle.gov.uk">eugene.milne@newcastle.gov.uk</a>	
<b>Reason decision to be made in private</b>	<p><b>Private</b> – the report will contain exempt information, as detailed below:</p> <ol style="list-style-type: none"> <li>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and</li> <li>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.</li> </ol>		

	<b>March 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Mark Patton Assistant Director of Education and Skills	Portfolio: Cabinet member for Education and Skills Ward: All
<b>What about</b>	<b>Speech and Language Therapy Services for Children and Young People in Newcastle:</b> This decision seeks permission to enter into a Section 75 agreement with Newcastle Clinical Commissioning Group to jointly commission a speech and language therapy service with the current Provider, Newcastle upon Tyne Hospitals NHS Foundation Trust, for children and young people in Newcastle.	
<b>Information available to the decision maker</b>	Confidential report: A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Director	Judith Hay, Interim Director of Children, Education and Skills
	Contact Officer	Mark Patton, Assistant Director Education and Skills
	Phone	0191 211 6324
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<b>Reason decision to be made in private</b>	<b>Private</b> – the report will contain exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	<b>March 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Michelle Percy, Director of Place	Portfolio: Cabinet member for Employment and Culture Ward: All
<b>What about</b>	<b>Central Gateway Phase 2 Enabling Works:</b> we are in the final stages of a competitive procurement process and this report seeks approval to award a Contract which will run for a period of 12 months for the Improvement works to Newcastle Central Station and connected areas.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Director	Michelle Percy, Director of Place
	Contact Officer	David Theobald, Assistant Director Capital Investment
	Phone	0191 277 7040
	email	<a href="mailto:david.theobald@newcastle.gov.uk">david.theobald@newcastle.gov.uk</a>
<b>Reason decision to be made in private</b>	<b>Private</b> – the report will contain exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	



	<b>March 2020</b>		<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Graham Grant, Head of Transport Investment	Portfolio: Cabinet member for Transport and Air Quality Ward: All	March 2020
<b>What about</b>	<b>NEPO Civil Engineering Construction Infrastructure Works Framework Agreement:</b> We are in the process calling-off from this NEPO Framework Agreement under Lot 9 – Highways Structure Works below £1m, to out in place a Call-off Contract for 24 months covering the period April 2020 to March 2022, for our Highways Structures Maintenance requirements.		
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be made available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.		
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
<b>Report Author</b>	Directorate	Michelle Percy, Director of Place	
	Contact Officer	Graham Grant, Head of Transport Investment	
	phone	0191 211 6011	
	email	<a href="mailto:graham.grant@newcastle.gov.uk">graham.grant@newcastle.gov.uk</a>	
<b>Reason decision to be made in private</b>	<p><b>Private</b> – the report will contain exempt information, as detailed below:</p> <ol style="list-style-type: none"> <li>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and</li> <li>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.</li> </ol>		

	<b>March 2020</b>		<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Amanda Senior, Head of Fairer Housing	Portfolio: Cabinet member for the Environmental and Regulatory Services Ward: All	March 2020
<b>What about</b>	<b>NEPO – Framework for Demolition Works and Associated Services and Asbestos Management:</b> we are in the process calling-off from this NEPO Framework Agreement, to out in place a Call-off Contract for the removal of asbestos and demolition of two tower blocks – Hexham House and Titan House.		
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be made available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.		
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
<b>Report Author</b>	Directorate	Michelle Percy, Director of Place	
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	phone	0191 277 7862	
	email	<a href="mailto:amanda.senior@newcastle.gov.uk">amanda.senior@newcastle.gov.uk</a>	
<b>Reason decision to be made in private</b>	<b>Private</b> – the report will contain exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.		

	<b>March 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> David Theobald, Assistant Director Capital Investment	Portfolio: Cabinet Member for Employment and Culture Ward: All
<b>What about</b>	<b>City Centre Core Retail Transformation Programme: Landscape Architect:</b> we are in the early stages of a restricted procurement process and this decision seeks approval to award a 36-month Contract (24 Months plus 1 x 12 month option to extend), to appoint a Lead Designer for the Retail Core Transformation Programme. The selected organisation will require the skills, resources and experience to provide this service, and play a central role in the successful delivery of the Council's ambitious Transformation Programme tailored to Northumberland Street and the adjoining streets in the retail sector.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne, NE1 8QH	
<b>Report Author</b>	Director	Michelle Percy, Director of Place
	Contact Officer	David Theobald, Assistant Director Capital Investment
	phone	0191 277 7040
	email	<a href="mailto:david.theobald@newcastle.gov.uk">david.theobald@newcastle.gov.uk</a>
<b>Reason decision to be made in private</b>	<b>Private</b> – the report will contain exempt information, as detailed below: - 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	<b>March 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Michelle Percy, Director of Place	Portfolio: Cabinet Member for Employment and Culture Ward: Monument
<b>What about</b>	<b>Appointment of a management agent for Higham House and Partnership House:</b> We are currently undertaking a competitive tendering process and this decision seeks approval to award a 36-month contract to appoint a management agent for Higham and Partnership House.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Directorate	Michelle Percy, Director of Place
	Contact Officer	Michelle Percy, Director of Place
	phone	0191 278 2310
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<b>Reason decision to be made in private</b>	<b>Private</b> – The report will contain exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	<b>April 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Paul Robertson, Service Manager Communications and Engagement	Portfolio: Deputy Leader and Cabinet member for Resources Ward: All
<b>What about</b>	<b>Interpreting and Translation Framework Agreement:</b> we are undertaking a competitive procurement process and this decision seeks approval to award a 4-year Framework Agreement (24 months with 2 x 12-month options to extend) commencing April 2020, to provide the Council and Your Homes Newcastle interpreting and translation services.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Director	Tom Warburton, Director of City Futures
	Contact Officer	Paul Robertson, Service Manager Communications and Engagement
	phone	0191 277 8810
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<b>Reason decision to be made in private</b>	<b>Private</b> – the report will contain exempt information, as detailed below: - 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	