

**Notice of proposed key decisions**

**Notice of private meeting of Cabinet 25 November 2024**

**PUBLISHED 25 October 2024**

## **Notice of proposed key decisions and meetings to be held in private**

In accordance with the requirements of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 (“the Regulations” which came into effect on 10 September 2012), this document gives 28 clear days’ notice of the key decisions which the Council intends to make.

The Council is no longer statutorily required to publish a Forward Plan, but this document also sets out details of decisions in the next 4 months (it may include decisions to be made by Cabinet or individual Cabinet Members and Officers which are not key decisions). This document also gives notice of the Council’s intention that all or parts of the following meetings shall be held in private:

### **Cabinet at 6.00pm on 25 November 2024 (part of meeting in private)**

This document sets out the items which are to be considered in private at the above-mentioned meeting(s). Any representations as to why any item should not be considered in private must be sent to the Service Manager Democratic Services at the address shown below.

The Council will publish a further notice 5 clear days before the relevant meeting which will give the Council’s response to any such representations.

#### **In accordance with Regulation 9 of the Regulations this document provides the following information:**

- that a key decision is to be made on behalf of Newcastle City Council,
  - the matter in respect of which the decision is to be made,
  - where the decision maker is an individual, his/her name and position and, where the decision taker is a body, its name and details of membership,
  - the date on which, or the period within which, the decision will be taken,
  - a list of the documents submitted to the decision maker for consideration in relation to the matter in respect of which the key decision is to be made,
  - the address from which, subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document listed is available,
  - that other documents relevant to those matters may be submitted to the decision maker; and
- the procedure for requesting details of those documents (if any) as they become available.

#### **Key decisions are those executive decisions which are likely-**

- to result in the Council incurring expenditure which is, or the making of savings which are, **significant** having regard to the Council’s budget for the service or function to which the decision relates; or
- to be **significant** in terms of their effects on communities living or working in an area comprising two or more wards in the City.

The following will not usually be key decisions:

- matters involving revenue expenditure of £250,000 or less,
- matters involving capital expenditure of £1,000,000 or less; and
- matters involving land and property within the delegations of the Head of Property.

The Government has published guidance on the meaning of 'significant'.

**Further details of Council decision making can be found at-**

[Council Meetings | Newcastle City Council](#)  
[Decision Makers reports and decision details](#)

### **Details of Cabinet Membership**

**The Cabinet** comprises the following Members with the portfolio responsibilities as indicated:

Leader of Council	- Councillor Karen Kilgour
Deputy Leader of the Council and Neighbourhood Services	- Councillor Alex Hay
Cabinet Member for Communities	- Councillor Irim Ali
Cabinet Member for Resources and Performance	- Councillor Paul Frew
Cabinet Member for Economy, Jobs and Skills	Councillor Dan Greenhough
Cabinet Member for Housing	Councillor Paula Maines
Cabinet Member for Culture, Music and Arts	Councillor Abdul Samad
Cabinet Member for Climate and Transport	Councillor Juna Sathian
Cabinet Member for Children and Families	- Councillor Lesley Storey
Cabinet Member for Adult Social Care, Health and Prevention	- Councillor Adam Walker

[Cabinet Portfolios](#)

Copies of, or extracts from, any document referred to in this notice may be obtained from:

Service Manager Democratic Services

Newcastle City Council

Civic Centre, Barras Bridge

Newcastle upon Tyne NE1 8QH

or contact us at:

phone 0191 211 5159 email: [linda.scott@newcastle.gov.uk](mailto:linda.scott@newcastle.gov.uk)

In relation to **private business** the reason an item is expected to be considered ‘**in private**’ will be identified in accordance with the **exempt information categories** which are set out in Part 1 of Schedule 12A of the Local Government Act 1972 (as amended):-

<b>Paragraph</b>	<b>Category/explanation</b>
1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6	Information which reveals that the authority proposes – a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation of prosecution of crime.

## **IMPORTANT NOTE**

**This document sets out the Council’s intentions as to future decisions as at the date of publication. However, if circumstances change, the Council reserves the right to publish an updated version of this document and/or rely on the provisions in the Regulations as to urgent decisions.**

<b>November 2024</b>		<b>Key</b>	
<b>Who will decide and when</b>			
<b>Cabinet</b>	Portfolio: Deputy Leader of the Council and Cabinet Member for Neighbourhood Services - Councillor Alex Hay	Ward: All Wards	25 Nov 2024
<b>What about</b>			
<p><b>The Future Management of the City's Parks and Allotments:</b>  The purpose of the report is to outline options for future management of the city's parks and allotments following a review of Urban Green Newcastle. Cabinet will be asked to agree their preferred option.</p>			
<b>Information available to the decision maker*</b>			
Open			
<b>Report Author</b>			
Director	Chief Finance Officer/ Section 151 Officer - Mark Nicholson		
Contact Officer	Mark Nicholson, Chief Finance Officer		
Phone/Email	Tel: 0191 211 5115 / <a href="mailto:mark.nicholson@newcastle.gov.uk">mark.nicholson@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Public			

<b>November 2024</b>		<b>Key</b>	
<b>Who will decide and when</b>			
<b>Cabinet</b>	Portfolio: Cabinet Member for Resources and Performance - Councillor Paul Frew	Ward: All Wards	25 Nov 2024
<b>What about</b>			
<b>Q2 Outturn 2024-25:</b> This report will set out the projected outturn position for all council services at quarter 2 and how this compares to the budget agreed by City Council in March 2024.			
<b>Information available to the decision maker*</b>			
Open			
<b>Report Author</b>			
Director	Chief Finance Officer/ Section 151 Officer - Mark Nicholson		
Contact Officer	Judith Savage, Service Manager Financial Management		
Phone/Email	Tel: 0191 2777514 / <a href="mailto:judith.Savage@newcastle.gov.uk">judith.Savage@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Public			

<b>November 2024</b>		<b>Key</b>	
<b>Who will decide and when</b>			
<b>Cabinet</b>	Portfolio: Cabinet Member for Resources and Performance - Councillor Paul Frew	Ward: All Wards	25 Nov 2024
<b>What about</b>			
<p><b>2025-26 budget and medium-term financial plan for 2025/26 – 2027/28:</b>            To set out a draft budget for 2025-26 and a draft medium-term financial plan for the period from 2025-26 to 2027-28. The report will provide the latest assessment of the council's overall financial position taking into account external economic factors, proposals to set a balanced budget for 2025-26, and the draft plan for consulting with residents and other stakeholders.</p>			
<b>Information available to the decision maker*</b>			
Open			
<b>Report Author</b>			
Director	Chief Finance Officer/ Section 151 Officer - Mark Nicholson		
Contact Officer	Tim Gorman, Service Manager Financial Strategy		
Phone/Email	Tel: 0191 277 7407 / <a href="mailto:tim.gorman@newcastle.gov.uk">tim.gorman@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Public			

<b>November 2024</b>		<b>Key</b>	
<b>Who will decide and when</b>			
<b>Cabinet</b>	Portfolio: Cabinet Member for Resources and Performance - Councillor Paul Frew	Ward: All Wards	25 Nov 2024
<b>What about</b>			
<p><b>Section 25 Statement for Budget 2025-26:</b>  This report will provide an update on the robustness of the estimates made for the purposes of the Council Tax requirement calculations; and the adequacy of the proposed financial reserves allowed for in the budget proposals for 2025-26.</p>			
<b>Information available to the decision maker*</b>			
Open			
<b>Report Author</b>			
Director	Chief Finance Officer/ Section 151 Officer - Mark Nicholson		
Contact Officer	Tim Gorman, Service Manager Financial Strategy		
Phone/Email	Tel: 0191 277 7407 / <a href="mailto:tim.gorman@newcastle.gov.uk">tim.gorman@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Public			



<b>November 2024</b>		<b>Non-Key</b>	
<b>Who will decide and when</b>			
<b>Cabinet</b>	Portfolio: Cabinet Member for Resources and Performance - Councillor Paul Frew	Ward: All Wards	25 Nov 2024
<b>What about</b>			
<b>2024-25 Treasury Management Mid-Year Update:</b> The report will summarise Treasury Activity for the first half of the financial year and performance against the prudential indicators agreed by City Council in March this year.			
<b>Information available to the decision maker*</b>			
Open			
<b>Report Author</b>			
Director	Chief Finance Officer/ Section 151 Officer - Mark Nicholson		
Contact Officer	Garry Anderson		
Phone/Email	Tel: 0191 211 6508 / <a href="mailto:garry.anderson@newcastle.gov.uk">garry.anderson@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Public			

<b>November 2024</b>		<b>Key</b>	
<b>Who will decide and when</b>			
<b>Cabinet</b>	Portfolio: Cabinet Member for Economy, Jobs and Skills - Councillor Dan Greenhough	Ward: Castle	25 Nov 2024
<b>What about</b>			
<p><b>Community Infrastructure Levy (CIL) Spending Strategy:</b>  The Council has been a Community Infrastructure Levy (CIL) charging authority since 2016. Cabinet will be asked to approve a CIL Spending Strategy, which will set out the priorities for capital expenditure of CIL funding to deliver new infrastructure in the city to support new development.</p>			
<b>Information available to the decision maker*</b>			
Open			
<b>Report Author</b>			
Director	Assistant Director of Planning - Louise Sloan		
Contact Officer	James Cowen, Senior Planning and Project Officer		
Phone/Email	Tel: 0191 277 7185 / <a href="mailto:James.Cowen@newcastle.gov.uk">James.Cowen@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Public			

<b>November 2024</b>		<b>Non-Key</b>	
<b>Who will decide and when</b>			
<b>Cabinet</b>	Portfolio: Cabinet Member for Housing - Councillor Paula Maines, Cabinet Member for Resources and Performance - Councillor Paul Frew	Ward: All Wards	25 Nov 2024
<b>What about</b>			
<p><b>Housing Complaints:</b>  Last month, Cabinet approved a regulatory action plan for Council Housing, which identified that our complaint handling process is not fully embedded.  The Council has conducted a new self-assessment against the Housing Ombudsman Code for Complaint Handling and will be publishing this alongside actions to improve complaint handling.</p> <p>The Housing Ombudsman has also noted that the 2023/24 Annual Complaints Performance and Service Improvement Report, published in June 2024, was not published with comments from the governing body alongside as required by the Code for Complaint Handling. YHN Board were the relevant governing body at the time and resigned shortly afterwards as part of the transfer of services. In order to meet the Ombudsman requirements for accountability, the Council is re-publishing the Annual Report, sharing an update on complaints handling since then, and including the comments of Cabinet on performance.</p>			
<b>Information available to the decision maker*</b>			
Open			
<b>Report Author</b>			
Director	Director of Housing and Communities - Vicky McDermott		
Contact Officer	Saskia Neibig, Senior Specialist, Transformation		
Phone/Email	<a href="mailto:saskia.neibig@newcastle.gov.uk">saskia.neibig@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Public			

<b>November 2024</b>		<b>Key</b>	
<b>Who will decide and when</b>			
<b>Cabinet</b>	Portfolio: Cabinet Member for Children and Families - Councillor Lesley Storey	Ward: All Wards	25 Nov 2024
<b>What about</b>			
<b>Home-to-school transport for post-16 students with SEND:</b> This report summarises the second public consultation held on this matter, and provides recommendations for change to the current council policy. This topic was originally included in the council's budget consultation processes in the autumn of 2023.			
<b>Information available to the decision maker*</b>			
Part exempt			
<b>Report Author</b>			
Director	Director of Children and Families - Cath McEvoy-Carr		
Contact Officer	Mark Patton, Assistant Director Education		
Phone/Email	Tel: 0191 211 5300 / <a href="mailto:mark.patton@newcastle.gov.uk">mark.patton@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Public Report with confidential appendix Paragraph 1- Information relating to any individual. Paragraph 2- Information which is likely to reveal the identity of an individual.			

<b>November 2024</b>		<b>Key</b>	
<b>Who will decide and when</b>			
<b>Cabinet</b>	Portfolio: Cabinet Member for Climate and Transport - Councillor Juna Sathian	Ward: All Wards	25 Nov 2024
<b>What about</b>			
<b>Framework for Intelligent Transport Systems Ancillary Equipment:</b> Approval sought to enter into a framework agreement for the supply of; Passenger Information Displays, Bluetooth Beacons for Public Transport and associated software , Automatic Passenger Counting Systems and associated software.			
<b>Information available to the decision maker*</b>			
Part exempt			
<b>Report Author</b>			
Director	Assistant Director of Transport - Pamela Holmes, Director of Investment and Growth - Michelle Percy		
Contact Officer	Jonathon Higgins, Senior Specialist Advisor		
Phone/Email	Tel: 0191 211 6012 / <a href="mailto:jonathon.higgins@newcastle.gov.uk">jonathon.higgins@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Public Report with confidential appendix Paragraph - 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)			

<b>November 2024</b>		<b>Key</b>	
<b>Who will decide and when</b>			
<b>Cabinet</b>	Portfolio: Cabinet Member for Climate and Transport - Councillor Juna Sathian	Ward: All Wards	25 Nov 2024
<b>What about</b>			
<b>008821 - Supply of Traffic Signals and Associated Products:</b> To seek approval to enter a Ranked Framework that enables the Supply of Traffic Signals and Associated Products to Newcastle City Council.			
<b>Information available to the decision maker*</b>			
Part exempt			
<b>Report Author</b>			
Director	Assistant Director of Transport - Pamela Holmes		
Contact Officer	Callum Milburn, Commissioning and Procurement Officer		
Phone/Email	<a href="mailto:Callum.milburn@newcastle.gov.uk">Callum.milburn@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Public Report with confidential appendix Paragraph - 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)			

<b>November 2024</b>		<b>Non-Key</b>	
<b>Who will decide and when</b>			
<b>Cabinet</b>	Portfolio: Cabinet Member for Resources and Performance - Councillor Paul Frew	Ward:	25 Nov 2024
<b>What about</b>			
<b>008813 - ESPO343_24 - Energy Performance of Building Services Framework Agreement:</b> Permission is sought to opt into the ESPO343_24 Energy Performance of Building Services framework agreement until its expiry on 20/07/28 (subject to extension). It also seeks permission to delegate authority to the Director of City Operations, Neighbourhoods and Regulatory Services to award any future call off contracts from this Framework.			
<b>Information available to the decision maker*</b>			
Fully exempt			
<b>Report Author</b>			
Director	Director of City Operations, Neighbourhoods and Regulatory Services - Christine Herriot		
Contact Officer	Jack Marshall, Commissioning and Procurement Officer		
Phone/Email	Tel: 0191 211 6636 / <a href="mailto:jack.marshall@newcastle.gov.uk">jack.marshall@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Paragraph - 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)			

<b>November 2024</b>		<b>Key</b>	
<b>Who will decide and when</b>			
<b>Cabinet</b>	Portfolio: Cabinet Member for Children and Families - Councillor Lesley Storey	Ward: All Wards	25 Nov 2024
<b>What about</b>			
<p><b>008539 School Street Eats:</b>  This cabinet report seeks approval to award a Framework for the provision of school meals (in the form of street food, wraps, sandwiches and wrapped biscuits and cakes). The Framework is for 2 years with 2 options to extend for 12 months and is estimated to be in the range of £3m to £4 m if all options are taken. There will be a maximum of 3 providers per lot and is due to commence in February 2025.</p>			
<b>Information available to the decision maker*</b>			
Fully exempt			
<b>Report Author</b>			
Director	Director of City Operations, Neighbourhoods and Regulatory Services		
Contact Officer	Sophie Hendry, Janine Lancaster		
Phone/Email	Tel: 0191 211 6739, Tel: 0191 211 6934 / <a href="mailto:sophie.hendry@newcastle.gov.uk">sophie.hendry@newcastle.gov.uk</a> , <a href="mailto:janine.lancaster@newcastle.gov.uk">janine.lancaster@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Paragraph - 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)			



<b>November 2024</b>		<b>Key</b>	
<b>Who will decide and when</b>			
<b>Cabinet</b>	Portfolio: Cabinet Member for Adult Social Care, Health and Prevention - Councillor Adam Walker	Ward: All Wards	25 Nov 2024
<b>What about</b>			
<p><b>Integrated 0-19 Healthy Child Programme:</b>  The Council's current contractual arrangements for the Integrated 0-19 Healthy Child Programme are due to end on 31 March 2025. This report seeks approval to award a contract following a procurement process under the Provider Selection Regime for health related contracts.</p>			
<b>Information available to the decision maker*</b>			
Fully exempt			
<b>Report Author</b>			
Director	Director of Public Health – Alice Wiseman		
Contact Officer	Linzi McMeekin, Commissioning and Procurement Lead		
Phone/Email	Tel: 0191 211 5870 / <a href="mailto:linzi.mcmeekin@newcastle.gov.uk">linzi.mcmeekin@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Paragraph - 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)			

<b>November 2024</b>		<b>Key</b>	
<b>Who will decide and when</b>			
<b>Cabinet</b>	Portfolio: Cabinet Member for Adult Social Care, Health and Prevention - Councillor Adam Walker	Ward: All Wards	25 Nov 2024
<b>What about</b>			
<p><b>General Residential Care Services:</b>            We are in the final stages of engagement and consultation with the market and people who use these services, which have shaped our service specification. This will lead to an open tender opportunity for providers of General Residential Services in the City. This report seeks approval to delegate the decision to award the contract to the Director of Adult Social Care, following an open competitive tender process.</p>			
<b>Information available to the decision maker*</b>			
Fully exempt			
<b>Report Author</b>			
Director	Director of Adult Social Care and Prevention - Laura Choake		
Contact Officer	Suzanne Guthrie-Gower, Commissioning and Procurement Officer		
Phone/Email	Tel: 0191 211 6938 / <a href="mailto:suzanne.guthrie.gower@newcastle.gov.uk">suzanne.guthrie.gower@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Paragraph - 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)			

<b>November 2024</b>		<b>Key</b>	
<b>Who will decide and when</b>			
<b>Cabinet</b>	Portfolio: Cabinet Member for Climate and Transport - Councillor Juna Sathian	Ward: All Wards	25 Nov 2024
<b>What about</b>			
<b>Supply of Aggregate and Concrete:</b> Supply of Aggregate and Concrete – we are in the final stages of a competitive procurement process and this report seeks approval to award a 4 year Framework Agreement consisting of 8 lots from April 2024.			
<b>Information available to the decision maker*</b>			
Fully exempt			
<b>Report Author</b>			
Director	Director of Investment & Growth – Michelle Percy		
Contact Officer	Pamela Holmes, Assistant Director Transport		
Phone/Email	Tel: 0191 211 5917 / <a href="mailto:pamela.holmes@newcastle.gov.uk">pamela.holmes@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Paragraph - 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)			

<b>November 2024</b>		<b>Key</b>	
<b>Who will decide and when</b>			
<b>Cabinet</b>	Portfolio: Cabinet Member for Housing - Councillor Paula Maines	Ward: All Wards	25 Nov 2024
<b>What about</b>			
<p><b>Fire Compartmentation Surveys:</b>            Compartmentation is the key passive fire protection measure that allows our stay put fire approach. We need to ensure that these systems are intact, and where breaches are found they are recorded and remediated across our High Rise Homes portfolio. The need to complete these surveys has been flagged through our fire risk assessment works.            To ensure this tender is published quickly but also to ensure that the specification covers all technical areas it is requested that this is done with a specialist procurement partner such as Prosper. Prosper have an existing Passive Fire Safety Framework that could be used to procure a compliant and competent contractor to undertake both the survey and remedial work. This report is seeking approval to use this procurement route.</p>			
<b>Information available to the decision maker*</b>			
Fully exempt			
<b>Report Author</b>			
Director	Director of Housing and Communities - Vicky McDermott		
Contact Officer	Jo Keegans, Capital Programme Manager		
Phone/Email	Tel: 0191 277 3640 / <a href="mailto:Jo.keegans@newcastle.gov.uk">Jo.keegans@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Paragraph - 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)			

<b>November 2024</b>		<b>Key</b>	
<b>Who will decide and when</b>			
<b>Cabinet</b>	Portfolio: Cabinet Member for Children and Families - Councillor Lesley Storey	Ward: All Wards	25 Nov 2024
<b>What about</b>			
<b>Accommodation and Care Support Services for a Young Person:</b> The Council are seeking to undertake a competitive tender exercise to appoint a single Provider to deliver a bespoke accommodation and care support service package for one Young Person (C-008819).			
<b>Information available to the decision maker*</b>			
Fully exempt			
<b>Report Author</b>			
Director	Director of Children and Families - Cath McEvoy-Carr		
Contact Officer	Becky Polito, Programme Lead, Children's Commissioning and Procurement (Social Care and Sourcing)		
Phone/Email	Tel: 0191 211 5877 / <a href="mailto:becky.polito@newcastle.gov.uk">becky.polito@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Paragraph – 2 Information which is likely to reveal the identity of an individual.			
Paragraph – 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)			

<b>November 2024</b>		<b>Key</b>	
<b>Who will decide and when</b>			
<b>Cabinet</b>	Portfolio: Cabinet Member for Housing - Councillor Paula Maines	Ward: All Wards	25 Nov 2024
<b>What about</b>			
<p><b>008688 Aids and Adaptations Framework:</b> Newcastle City Council has a duty under the Care Act 2014 and the Housing Grants, Construction and Regeneration Act 1996 to provide adaptations for qualifying residents. We are currently undertaking a single procurement exercise to recommission the Aids and Adaptations Framework. This report seeks approval to delegate the decision to award the contract to the Director of Housing and Communities, following an open competitive tender process.</p>			
<b>Information available to the decision maker*</b>			
Fully exempt			
<b>Report Author</b>			
Director	Director of Housing and Communities - Vicky McDermott		
Contact Officer	Seamus Walsh, Commissioning and Procurement Officer		
Phone/Email	Tel: 07977457460 / <a href="mailto:seamus.walsh@newcastle.gov.uk">seamus.walsh@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Paragraph - 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)			

<b>November 2024</b>		<b>Key</b>	
<b>Who will decide and when</b>			
<b>Cabinet</b>	Portfolio: Cabinet Member for Housing - Councillor Paula Maines	Ward: Ouseburn	25 Nov 2024
<b>What about</b>			
<p><b>The Keelmen's Hospital, City Road:</b>  Cabinet will be asked to agree that the Council work with the Tyne and Wear Building Preservation Trust to restore the 300-year old Keelmen's Hospital, which has stood vacant for the past 15 years. This will include leasing the building to the Trust in order to unlock gap funding from The National Lottery Heritage Fund so that a contractor can be appointed to carry out a complete refurbishment and remodelling of the space to form circa 20 high-quality affordable apartments. The apartments are to be leased back to the Council to let to households on the Housing Register</p>			
<b>Information available to the decision maker*</b>			
Fully exempt			
<b>Report Author</b>			
Director	Director of Housing and Communities - Vicky McDermott		
Contact Officer	Peter Cockbain, Principal Housing Delivery Officer		
Phone/Email	Tel: 0191 211 5641 / <a href="mailto:peter.cockbain@newcastle.gov.uk">peter.cockbain@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Paragraph - 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)			

<b>November 2024</b>		<b>Key</b>	
<b>Who will decide and when</b>			
<b>Cabinet</b>	Portfolio: Cabinet Member for Climate and Transport - Councillor Juna Sathian	Ward: All Wards	25 Nov 2024
<b>What about</b>			
<p><b>Opt-in to Fleet Frameworks:</b>  This report seeks approval to formally opt into the following Regional Framework Agreements, so they can be utilised for the Councils various Fleet requirements. NEPO/TPPL(The Procurement Partnership Limited) have led the procurement exercises on behalf of its Member Authorities. Framework and commencement date below;</p> <ul style="list-style-type: none"> <li>• NEPO 201 Vehicle Parts, Tyres, Lubricants – 1st November 2024</li> <li>• NEPO EXT116 (TPPLHCCCH03) – 18th October 2024</li> <li>• NEPO 224 Acquisition Of Heavy Goods And Specialist Vehicles - 4th January 2025</li> <li>• NEPO 202 Managed Remarketing of Vehicles and Plant – 1st February 2025</li> </ul>			
<b>Information available to the decision maker*</b>			
Fully exempt			
<b>Report Author</b>			
Director	Assistant Director of Operations - David Hall		
Contact Officer	Simon Holloway, Commissioning and Procurement Officer		
Phone/Email	Tel: 0191 211 5878 / <a href="mailto:simon.holloway@newcastle.gov.uk">simon.holloway@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Paragraph - 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)			



<b>November 2024</b>		<b>Key</b>	
<b>Who will decide and when</b>			
<b>Cabinet</b>	Portfolio: Cabinet Member for Housing - Councillor Paula Maines	Ward: All Wards	25 Nov 2024
<b>What about</b>			
<b>Void Properties/Repairs &amp; Maintenance Works &amp; Flooring Framework:</b> This report seeks approval from Cabinet to delegate authority to the Director of City, Operations, Neighbourhoods and Regulatory Services to award two Frameworks, one to reinstate void properties/repairs & maintenance works and one for a Flooring Framework.			
<b>Information available to the decision maker*</b>			
Fully exempt			
<b>Report Author</b>			
Director	Director of City Operations, Neighbourhoods and Regulatory Services - Christine Herriot		
Contact Officer	Mick Murphy, Head of Local Service and Waste Management		
Phone/Email	Tel: 0191 278 3140 / <a href="mailto:mick.murphy@newcastle.gov.uk">mick.murphy@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Paragraph - 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)			

<b>November 2024</b>		<b>Key</b>	
<b>Who will decide and when</b>			
<b>Cabinet</b>	Portfolio: Cabinet Member for Resources and Performance - Councillor Paul Frew	Ward: All Wards	25 Nov 2024
<b>What about</b>			
<p><b>NEPO221 Demolition &amp; Asbestos Surveying:</b>  This report seeks approval to formally opt in to a regional framework agreement that the North East Procurement Organisation has undertaken. The Framework Agreement is due to commence on 18th November 2024 for a period of 23 months with the option to extend for a further 1 x 12-month period.</p>			
<b>Information available to the decision maker*</b>			
Fully exempt			
<b>Report Author</b>			
Director	Assistant Director of Operations - David Hall		
Contact Officer	Simon Holloway, Commissioning and Procurement Officer		
Phone/Email	Tel: 0191 211 5878 / <a href="mailto:simon.holloway@newcastle.gov.uk">simon.holloway@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Paragraph - 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)			

<b>January 2025</b>		<b>Key</b>	
<b>Who will decide and when</b>			
<b>Cabinet</b>	Portfolio: Cabinet Member for Adult Social Care, Health and Prevention - Councillor Adam Walker	Ward: All Wards	13 Jan 2025
<b>What about</b>			
<p><b>Mental health support options:</b>  This is a new contract structure which covers support options in a range of housing and community settings for people with mental health issues. This report seeks approval of the commissioning intentions for a system of mental health support options and to delegate the decision to award the contract to deliver these services, following a competitive tender process. The length of awarded contracts under this arrangement will be for 3 years, commencing in May 2025, with 2 x 12 months extension options.</p>			
<b>Information available to the decision maker*</b>			
Fully exempt			
<b>Report Author</b>			
Director	Director of Adult Social Care and Prevention - Laura Choake		
Contact Officer	Marta Rzepecki, Commissioning and Procurement Officer		
Phone/Email	Tel: 0191 2774687 / <a href="mailto:marta.rzepecki@newcastle.gov.uk">marta.rzepecki@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Paragraph - 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)			

<b>November 2024</b>		<b>Key</b>	
<b>Who will decide and when</b>			
<b>Cabinet Member for Resources and Performance - Councillor Paul Frew</b>	Portfolio: Cabinet Member for Resources and Performance - Councillor Paul Frew	Ward: Monument	November 2024
<b>What about</b>			
<b>Pattern Shop - Letting &amp; Option to Buy:</b> Approval of a letting of the whole of the Pattern Shop with an option to buy.			
<b>Information available to the decision maker*</b>			
Fully exempt			
<b>Report Author</b>			
Director	Chief Finance Officer/ Section 151 Officer - Mark Nicholson, Director of Investment and Growth - Michelle Percy		
Contact Officer	Sam Elliot, Consultant Property Surveyor		
Phone/Email	Tel: 0191 211 5426 / <a href="mailto:sam.elliott@newcastle.gov.uk">sam.elliott@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Paragraph - 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)			

<b>November 2024</b>		<b>Key</b>	
<b>Who will decide and when</b>			
<b>Cabinet Member for Housing - Councillor Paula Maines</b>	Portfolio: Cabinet Member for Housing - Councillor Paula Maines	Ward: Benwell and Scotswood	November 2024
<b>What about</b>			
<b>The Rise Phase 5 Acquisitions:</b> The Council seeks approval for the purchase of 15 units (mix of 2 and 3 bedroom homes) from New Tyne West Development Company at Phase 5 of The Rise Development.			
<b>Information available to the decision maker*</b>			
Fully exempt			
<b>Report Author</b>			
Director	Director of Housing and Communities - Vicky McDermott		
Contact Officer	Helen Denham, Principal Housing Delivery Officer		
Phone/Email	Tel: 0191 277 1462 / <a href="mailto:helen.denham@newcastle.gov.uk">helen.denham@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Paragraph - 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)			

<b>November 2024</b>		<b>Key</b>	
<b>Who will decide and when</b>			
<b>Chief Finance Officer/ Section 151 Officer - Mark Nicholson</b>	Portfolio: Deputy Leader of the Council and Cabinet Member for Neighbourhood Services - Councillor Alex Hay	Ward: All Wards	November 2024
<b>What about</b>			
<p><b>Playground investment programme allocation:</b>            To request the allocation of £1,288,612 from the one-off income reserve, £100,000 CIL and £111,388 S106 to fund the Newcastle Play Space Plan 2024 as agreed at Capital Programme Board on 9th September 2024.</p>			
<b>Information available to the decision maker*</b>			
Open			
<b>Report Author</b>			
Director	Chief Finance Officer/ Section 151 Officer - Mark Nicholson		
Contact Officer	Stuart Turnbull, Service Manager Architecture and Building Design Services		
Phone/Email	Tel: 0191 2783277 / <a href="mailto:stuart.turnbull@newcastle.gov.uk">stuart.turnbull@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Public			

<b>November 2024</b>		<b>Key</b>	
<b>Who will decide and when</b>			
<b>Chief Finance Officer/ Section 151 Officer - Mark Nicholson</b>	Portfolio: Cabinet Member for Resources and Performance - Councillor Paul Frew	Ward: All Wards	November 2024
<b>What about</b>			
<b>Estate Management Fund:</b> To request the allocation of £2.845m from the Estate Management Fund, as agreed at Capital Programme Board on 9th September 2024, to carry out high priority repairs such as fire door replacement across the estate, Civic Centre block 4 roof recovering, Byker Lodge rewiring and lighting and Cherry Tree View fire alarm replacement.			
<b>Information available to the decision maker*</b>			
Open			
<b>Report Author</b>			
Director	Chief Finance Officer/ Section 151 Officer - Mark Nicholson		
Contact Officer	David Hall, Assistant Director Operations		
Phone/Email	Tel: 0191 278 3282 / <a href="mailto:david.cw.hall@newcastle.gov.uk">david.cw.hall@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Public			

<b>November 2024</b>		<b>Key</b>	
<b>Who will decide and when</b>			
<b>Assistant Director Education - Mark Patton</b>	Portfolio: Cabinet Member for Children and Families - Councillor Lesley Storey	Ward: All Wards	November 2024
<b>What about</b>			
<b>Educational Psychology Additional Capacity:</b> This decision seeks approval to award a contract for Educational Psychology services, to support the assessment process for Education, Health and Care Plans.			
<b>Information available to the decision maker*</b>			
Fully exempt			
<b>Report Author</b>			
Director	Assistant Director Education - Mark Patton		
Contact Officer	Linzi McMeekin, Commissioning and Procurement Lead		
Phone/Email	Tel: 0191 211 5870 / <a href="mailto:linzi.mcmeekin@newcastle.gov.uk">linzi.mcmeekin@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Paragraph - 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)			



<b>November 2024</b>		<b>Key</b>	
<b>Who will decide and when</b>			
<b>Assistant Director of Transport - Pamela Holmes</b>	Portfolio: Cabinet Member for Climate and Transport - Councillor Juna Sathian	Ward: All Wards	November 2024
<b>What about</b>			
<p><b>Map Based Digital Traffic Regulation Orders:</b>  Over the last year the Traffic Management Team have been working towards the introduction of a digital traffic order management system and as part of this move it is necessary to advertise a notice which proposes the making of a Traffic Regulation Order (TRO). The TRO is intended to consolidate existing TROs in the city into a version which is capable of being managed digitally using this system.</p> <p>To continue with the next phase of this project approval will be sought to formally advertise our proposals to change to a digital format for TRO's to support the introduction of a digital traffic order management system.</p>			
<b>Information available to the decision maker*</b>			
Open			
<b>Report Author</b>			
Director	Director of Investment and Growth - Michelle Percy		
Contact Officer	Pamela Holmes, Assistant Director Transport		
Phone/Email	Tel: 0191 211 5917 / <a href="mailto:pamela.holmes@newcastle.gov.uk">pamela.holmes@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Public			

<b>December 2024</b>		<b>Key</b>	
<b>Who will decide and when</b>			
<b>Director of City Operations, Neighbourhoods and Regulatory Services - Christine Herriot</b>	Portfolio: Cabinet Member for Housing - Councillor Paula Maines	Ward: All Wards	December 2024
<b>What about</b>			
<b>Brick works Framework Agreement:</b> This report will seek approval to award a Framework for Contractors to carry out brickworks for a maximum of 48 months (24 months with 2 x 12-month options to extend).			
<b>Information available to the decision maker*</b>			
Fully exempt			
<b>Report Author</b>			
Director	Director of City Operations, Neighbourhoods and Regulatory Services - Christine Herriot		
Contact Officer	Mick Murphy, Head of Local Service and Waste Management		
Phone/Email	Tel: 0191 278 3140 / <a href="mailto:mick.murphy@newcastle.gov.uk">mick.murphy@newcastle.gov.uk</a>		
<b>Public or private (Reason if private)**</b>			
Paragraph - 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)			

**Information available to the decision maker\***

Open - Public report: A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.

Fully Exempt - Confidential report: A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.

Part Exempt - Public report but includes confidential annex: A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required. Part of the report will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required

**Contact details for copies of documents**

Address	Service Manager Democratic Services Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH
Phone/Email	Tel: 0191 211 5159 Email: <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a>

**Public or private\*\***

Public – It is expected that the meeting will be open to the public during consideration of this report.

Private – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below: 1) The report will contain “exempt” information which falls within a relevant paragraph of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.

Public and Private – it is expected that the meeting will be open to the public during consideration of a report on this item. Annexes to the report which will contain exempt information will also be considered therefore the press and public will be excluded from the meeting during that part of the meeting for the reasons as detailed below: The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.