

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982. PART VIII
Application for Registration of a Person: Acupuncture, Tattooing, Ear Piercing etc.

Part 1 – Applicant Details

1. Title: Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other (please specify)		
Surname:		
Other name(s):		
2. Home Address:		
Postcode:		
3. Telephone:	Daytime:	
	Mobile:	
	Evening:	
4. Email Address:		
5. Date of Birth:		
<i>[please give as many contact details as possible in case we need to contact you]</i>		

I **HEREBY MAKE APPLICATION -First Registration/Re-Registration** - (Please delete as appropriate) in pursuance of the provisions of Part VIII of the Local Government (Miscellaneous Provisions Act 1982, for **REGISTRATION OF A PERSON** to carry out. (Please tick as appropriate)

The practice of acupuncture	The business of semi- permanent skin colouring
The business of tattooing	The business of cosmetic piercing
The business of ear piercing	The business of electrolysis

NOTE: A headshot photograph, in JPEG format, of the applicant wishing to register must be submitted with the application. This photo will be shown on the certificate.

Part 2 – Details

6. Address:		
Postcode:		
7. Telephone:	Daytime:	
	Mobile:	
	Evening:	
8. Email Address:		
9. Contact Name (Owner /Manager).		

Services Provided:

Animal Health
 Building Control
 Contaminated Land
 Dog Warden
 Food Safety

Gambling Licensing
 Health and Safety
 Liquor Licensing
 Parking Services
 Pollution Control

Private Sector Housing
 Resilience Planning
 Street Scene Enforcement
 Taxis and Street Trading
 Trading Standards

Part 3 – Legal Matters

10. Have you been convicted within the past five years of carrying on the practice or business, which is subject of your application, without being registered by a Local Authority under this Act? **Yes/No** (Please delete as appropriate)

11. Have you had a registration under this Act suspended or cancelled by an order of the Court? **Yes/No** (Please delete as appropriate)

Part 4 – Declaration and Checklist (please tick)

I DO HEREBY CERTIFY that to the best of my knowledge and belief, the above particulars are true.

- I enclose the appropriate fee (cheques should be made payable to Newcastle City Council).

Part 5 – Signature(s)

10. Signature of applicant or applicant's solicitor or other duly authorised agent. If signing on behalf of the applicant, please state in what capacity:

Signature:

Print Name:

Capacity:

Date:

I AM AWARE OF THE PROVISIONS OF PART VIII OF THE LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982, AND I APPLY FOR REGISTRATION.

I CERTIFY that to the best of my knowledge and belief, the above particulars are true.

DATE..... **SIGNED**.....

THIS APPLICATION MUST BE ACCOMPANIED BY THE REQUISITE FEE.

New Registration/Re-Registration: £

Return completed form to:

Health and Safety

Directorate of Operations and Regulatory Services

City of Newcastle upon Tyne

Floor 7 Civic Centre

Newcastle upon Tyne

NE1 8QH

Telephone: (0191) 2116102

DATA PROTECTION

Personal information provided in an application form and during the period of any subsequent Licence is normally held for a period of five years from the expiry of the last consecutive Licence held. It will be used primarily for the purpose of the licensing function concerned although it may also be used for data matching purposes across various licensing functions.

Personal information held for licensing purposes will be held and used in accordance with the requirements of the Data Protection Act 2018. To assist the Council in the prevention and detection of fraud so that it can protect the public funds it administers the Council may use information provided for licensing purposes within this Authority for data matching purposes. It may also data match information provided for licensing purposes with other public bodies that regulate, administer or are in receipt of public funds for the purposes of the prevention and detection of fraud. If you do have any queries regarding any Data Protection, please contact the responsible officer.

FREEDOM OF INFORMATION

Information held by the Council may need to be disclosed in response to a request for it within the terms of the Freedom of the Information Act 2000. This information excludes that which is in any other way already in the public domain.

FOR OFFICIAL USE ONLY Date of Inspection
Recommendation
Date reported to Director of Operations & Regulatory Services.....

Decision.....
Entered on Schedule: – Date

Cost Code: 1D501 Sub Code R476

NOTES

1. One application form must be completed by each individual person engaged in the practice of acupuncture or the business of tattooing, ear piercing, cosmetic piercing, semi-permanent skin colouring or electrolysis.

2. The completed form, together with the registration fee and **passport photograph** should be sent to:

Health and Safety
Directorate of Operations and Regulatory Services
City of Newcastle upon Tyne
Floor 7 Civic Centre
Newcastle upon Tyne
NE1 8QH

Phone (0191) 2116102. Email: psr@newcastle.gov.uk

Alternatively you can apply on line on the Newcastle City Council web pages (www.newcastle.gov.uk) following the link on the Acupuncture, electrolysis, tattooing, semi-permanent, skin colouring and cosmetic /ear piercing home page.

3. Registrations remain valid as long the premises is used for the practice of acupuncture, tattooing, ear piercing, cosmetic piercing, semi-permanent skin colouring or electrolysis, however once registered you must inform us of any changes to the details provided.

4. The registration is valid only within the area where Newcastle City Council is the local authority.

5. Further information is available from the Commercial Team who can be contacted on 0191 2116102. Email: psr@newcastle.gov.uk

Registration Fees

Registration of premises to carry out the practice of acupuncture, tattooing, ear piercing, cosmetic piercing, semi-permanent skin colouring or electrolysis	£174
Registration of a person (Operator) to carry out the practice of acupuncture, tattooing, ear piercing, cosmetic piercing, semi-permanent skin colouring or electrolysis	£72
Amendment to an existing registration	£20
Issue of a replacement certificate	£20