

Application for Ordinary Watercourse Land Drainage Consent

Land Drainage Act 1991

Introduction

Before completing this form you are recommended to contact us for advice on your proposal.

Please read through the guidance notes and this application form carefully before you complete the form.

If you are not sure about anything in this application form, contact us using the details at the end of the form.

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1 The applicant

Are you applying as an individual, a group of individuals (partnership), a company or a public body?

- Individual - Go to section 1.1
- Group of individuals - Go to section 1.2
- Company - Go to section 1.3
- Public body - Go to section 1.4

1.1 Applications from individuals

Give your full name.

Title (Mr, Mrs, Miss etc.)	
First name:	
Last name:	

Now go straight to section 2.

1.2 Applications from groups of individuals

What type of group are you?

- Charity
- Club
- Partnership
- Other

Name of your group:

Details of your group's main representative:

Title (Mr, Mrs, Miss etc.)	
First name:	
Last name:	
Position:	

Now go straight to section 2.

1.3 Applications from companies

To apply as a company, you must be registered with Companies House. Please see the Companies House website for more information.

Registered company name:
Company registration number:

Now go straight to section 2.

1.4 Applications from public bodies

Name of the public body:
Type of public body:

2 Your address

If you are applying as an individual, group of individuals or public body, do not fill in section 2.1 and go straight to section 2.2.

2.1 Office address registered with Companies House

Address:
Postcode:

2.2 Your main UK business address

Address:
Postcode:

3 Contact details

Who can we contact about your application? This may be you or it may be someone acting as a consultant or an agent for you during your application process.

Title (Mr, Mrs, Miss etc.):	
First name:	
Last name:	
Position:	
Address:	
Postcode:	
Phone:	
Mobile:	
Fax:	
Email:	

4 Your interest in the land

If any work will be carried out on land you do not own, it is your responsibility to obtain permission for that work from whoever owns the land.

Do you own the land where the works will be carried out?

- Yes – Go straight to section 5.
 No – Go to section 4.1 below.

4.1 Details of your interest in the land:
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5 Location of the proposed works

National Grid Reference (12 figures):
Site location name:
Name of watercourse affected:

6 Description & purpose of the proposed works

Brief description and purpose of proposed works:
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Will any works take place within the watercourse?

Yes No

To consider your application, we need to receive detailed plans and drawings, along with a construction method statement relating to the proposed works. Please see the guidance notes or contact us for further information.

7 Construction details

Are the works permanent or temporary?

Temporary
Permanent
Both

Date construction work will start:
Duration of any temporary works:

8 Environment Agency interests

Do the proposed works involve or affect the following?

	Yes	No
Impounding (holding back) water	<input type="checkbox"/>	<input type="checkbox"/>
Abstracting (removing) water	<input type="checkbox"/>	<input type="checkbox"/>
Fish or fisheries	<input type="checkbox"/>	<input type="checkbox"/>
Disposing of waste material	<input type="checkbox"/>	<input type="checkbox"/>
Water quality	<input type="checkbox"/>	<input type="checkbox"/>

If the answer to any of the above is yes, you will also need to contact the Environment Agency on 03708 506 506.

9 Planning approvals

Fill in this section if you have been given planning permission for the proposed works. Otherwise go to section 11.

Local planning authority:	
Application number:	
Approval date:	

10 Maintaining the structure

Name of the person or organisation responsible for maintaining the structure

During construction:
After completion:

11 Effects on the environment

Provide brief details of any effect the work will have on the environment together with actions you will take to compensate for the effects:

12 Checklist

Please read through this list and indicate the items included with this application.

- Completed and signed form
- Detailed plans and drawings
- Construction method statement
- Environmental and/or ecological report if applicable
- Any other associated documents, for example, photographs or calculations

13 The Data Protection Act 1998

We will process the information you have provided so we can deal with your application.

We may also use the information to:

- offer you documents or services relating to environmental matters;
- consult the public, public organisations and other organisations (for example the Health & Safety Executive, the emergency services, etc.);
- provide information from the public register to anyone who asks;
- carry out research into environmental issues and develop solutions to problems;
- prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken and take any action that is needed;
- assess whether customers are satisfied with our service and improve it where necessary; and
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows).

We may pass the information on to our agents or representatives to do these things for us.

14 Declaration

By signing below you are declaring that, as far as you know, the information given in this application, including the attached plans and any supporting documents, is true.

Signature:	Title (Mr, Mrs, Miss etc.):	
	First name:	
Date:	Last name:	
	Position:	

Next steps

Please return this form together with any supporting documents to the address below. The fee for making an application for ordinary watercourse land drainage consent is £50.00. This must be provided before consent is provided.

If you need help filling in this form, contact the person who sent it to you, or contact us as shown below.

Address: **Newcastle City Council**
Flood Risk Management,
5th Floor
Civic Centre
Barras Bridge
Newcastle Upon Tyne
NE1 8QH

Phone: **0191 2116848**

Email: **floodmanagement@newcastle.gov.uk**

Website: **www.newcastle.gov.uk**

Please tell us if you have any communication needs such as needing information in a different language or alternative format (for example, in large print, Braille and so on).

For office use only:			
Reference number:		Action:	
Date received:			
Date due:		Engineer:	