

Notice of proposed key decisions

Notice of Special meeting of Cabinet (16 December 2019)

PUBLISHED 15 November 2019

Notice of proposed key decisions and meetings to be held in private

In accordance with the requirements of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 (“the Regulations” which came into effect on 10 September 2012), this document gives 28 clear days’ notice of the key decisions which the Council intends to make.

The Council is no longer statutorily required to publish a Forward Plan, but this document also sets out details of key decisions in the next 4 months (it may include decisions to be made by Cabinet or individual Cabinet Members and Officers which are not key decisions).

This document also gives notice of the Council’s intention that all or parts of the following meetings shall be held in private:

Special Cabinet at 5.30pm on Monday 16 December 2019 (part of meeting in private)

This document sets out the items which are to be considered in private at the above-mentioned meeting(s). Any representations as to why any item should not be considered in private must be sent to the Service Manager Democratic Services at the address shown below.

The Council will publish a further notice 5 clear day before the relevant meeting which will give the Council’s response to any such representations.

In accordance with Regulation 9 of the Regulations this document provides the following information:

- that a key decision is to be made on behalf of Newcastle City Council;
- the matter in respect of which the decision is to be made;
- where the decision maker is an individual, his/her name and position and, where the decision taker is a body, its name and details of membership;
- the date on which, or the period within which, the decision will be taken;
- a list of the documents submitted to the decision maker for consideration in relation to the matter in respect of which the key decision is to be made;

- the address from which, subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document listed is available;
- that other documents relevant to those matters may be submitted to the decision maker; and
- the procedure for requesting details of those documents (if any) as they become available.

Key decisions are those executive decisions which are likely-

- to result in the Council incurring expenditure which is, or the making of savings which are, **significant** having regard to the Council's budget for the service or function to which the decision relates; or
- to be **significant** in terms of their effects on communities living or working in an area comprising two or more wards in the City.

The following will not usually be key decisions:

- matters involving revenue expenditure of £250,000 or less;
- matters involving capital expenditure of £1,000,000 or less; and
- matters involving land and property within the delegations of the Head of Property

The government has published guidance on the meaning of 'significant'.

Further details of Council decision making can be found at-

[Cabinet and Committee meetings information and Committee papers link to Decision Makers reports and decision details](#)

Details of Cabinet Membership

The Cabinet comprises the following Members with the portfolio responsibilities as indicated:

- Councillor Nick Forbes – Leader of the Council
- Councillor Joyce McCarty – Deputy Leader of the Council and Cabinet member for Resources
- Councillor Veronica Dunn – Cabinet member for Education and Skills
- Councillor Ged Bell – Cabinet member for Employment and Culture

- Councillor Nick Kemp – Cabinet member for the Environmental and Regulatory Services
- Councillor Karen Kilgour – Cabinet member for Health and Social Care
- Councillor Linda Hobson – Cabinet member for Housing
- Councillor Arlene Ainsley – Cabinet member for Transport and Air Quality
- Councillor John-Paul Stephenson – Cabinet member for Neighbourhoods and Public Health
- Councillor Clare Penny-Evans – Cabinet member for Climate Change and Communities

[Link to Cabinet Portfolios](#)

Copies of, or extracts from, any document referred to in this notice may be obtained from:

Service Manager Democratic Services
 Newcastle City Council
 Civic Centre
 Barras Bridge
 Newcastle upon Tyne
 NE1 8QH

or contact us at:
 phone 0191 211 5159
www.newcastle.gov.uk
linda.scott@newcastle.gov.uk

In relation to **private meetings** the reason an item is expected to be considered ‘**in private**’ will be identified in accordance with the **exempt information categories** which are set out in Part 1 of Schedule 12A of the Local Government Act 1972 (as amended): -

Paragraph	Category/explanation
1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6	Information which reveals that the authority proposes –

	a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation of prosecution of crime.

IMPORTANT NOTE

This document sets out the Council's intentions as to future decisions as at the date of publication. However, if circumstances change, the Council reserves the right to publish an updated version of this document and/or rely on the provisions in the Regulations as to urgent decisions.

	December 2019	Key
Who will decide and when	Special Cabinet	Portfolio: Leader of the Council
		Ward: All
What about	Shaping our future together: Our medium-term plan - 2020-21 budget: To provide an update on delivery of the medium-term plan for 2019-20 to 2021-22. It will provide the latest assessment of the council's overall financial context, delivery of our plan in 2019-20 and how we'll set a balanced budget for 2020-21. Cabinet will be asked to approve the draft updated plan, with details for the revenue budget and capital programme for a period of consultation.	
Information available to the decision maker	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Director	Tony Kirkham, Director of Resources
	Contact Officer	Kirsty Wilkinson, Business Management Partner
	phone	0191 211 6922
	email	kirsty.wilkinson@newcastle.gov.uk
Public or Private/reasons for private	Public – it is expected that the meeting will be open to the public during consideration of this item.	

	December 2019		Non-Key
Who will decide and when	Special Cabinet	Portfolio: Deputy Leader and Cabinet member for Resources	16 December 2019
		Ward: All	
What about	Council Performance: To consider and comment on the city's and council's performance in working towards the ambitions for our priority themes within Shaping our Future Together: Our medium-term plan 2019-20 to 2021-22. It will report on performance and finance up to and including Quarter 2 of 2019-20 and is a key element of our integrated approach to planning and delivery. It will present current key data about Newcastle, the latest position in trends and how we compare to others. It will be supported by a Section 151 report providing the revenue and capital budget position and a summary of strategic risks. Cabinet will be asked to consider and comment on overall performance.		
Information available to the decision maker	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Director	Tom Warburton, Director of City Futures	
	Contact Officer	Kirsty Wilkinson, Business Management Partner	
	phone	0191 211 6922	
	email	kirsty.wilkinson@newcastle.gov.uk	
Public or private/reason if private	Public – it is expected that the meeting will be open to the public during consideration of this item.		

	December 2019	Key
Who will decide and when	Special Cabinet 	Portfolio: Cabinet member for Transport and Air Quality Wards: All
What about	Breathe: The Clean Air Plan for Newcastle, Gateshead and North Tyneside: Subsequent to the conclusion of the public consultation on a proposed package of measures to ensure compliance with legal standards for air quality, this report will provide an analysis of the responses to the consultation and seek Cabinet approval to submit a Full Business Case to Full Council for submission to the Joint Air Quality Unit, alongside a bid for Clean Air Funds in order to mitigate impacts on the most vulnerable.	
Information available to the decision maker	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Director	Tom Warburton, Director of City Futures
	Contact Officer	Graham Grant, Head of Transport Investment
	phone	0191 211 6011
	email	graham.grant@newcastle.gov.uk
Public or private/reason if private	Public – it is expected that the meeting will be open to the public during consideration of this item.	

	December 2019	Key
Who will decide and when	Special Cabinet	Portfolio: Cabinet member Employment and Culture 16 December 2019
What about	Appointment of Development Partner for Phase 2 Stephenson Quarter: Officers have recently completed a two-stage tendering exercise to find a suitable development partner to take the second phase of Stephenson Quarter forward. This report seeks Cabinet approval to progress with the preferred bidder and proposed arrangements as outlined in the Cabinet paper.	
Information available to the decision maker	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Director	Michelle Percy, Director of Place
	Contact Officer	Julie Robinson, Senior Specialist, Advisor
	phone	0191 211 5005
	email	julie.robinson@newcastle.gov.uk
Public or private meeting/ reason if private	Private – the press and public will be excluded from the meeting when considering a report that contains exempt information, as detailed below 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	December 2019	Key
Who will decide and when	Delegated Decision: Tony Kirkham, Director of Resources 	Portfolio: Cabinet member for Employment and Culture Ward: Arthur's Hill and Monument December 2019
What about	Newcastle Helix – Multi Storey Car Park, Loan Finance: The purpose of this delegated decision report is to gain approval for the provision of loan finance and the execution of an Infrastructure Funding Agreement for the Multi Storey Car Park (MSCP) at Newcastle Helix and to complete all necessary legal agreements.	
Information available to the decision maker	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Director	Tony Kirkham, Director of Resources
	Contact Officer	Sean Trott, Senior Specialist/Advisor (major projects)
	phone	0191 211 5847
	email	sean.trott@newcastle.gov.uk
Public or private/reason if private	Private – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below. 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 197 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	December 2019	Key
Who will decide and when	Delegated Officer: Eugene Milne, Director of Public Health Portfolio: Cabinet Member for Neighbourhoods and Public Health Ward: All	December 2019
What about	Grant Agreement: Family Drug and Alcohol Court: In August 2019 we collaborated with Gateshead and North Tyneside Councils in a successful application to the Department for Education for funding from their Supporting Families: Investing in Practice Programme. This decision is for approval to enter into a grant agreement with DfE to establish a Family Drug and Alcohol Court across the 3 Local Authority areas.	
Information available to the decision maker	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Director	Ewen Weir, Director for People
	Contact Officer	Eugene Milne, Director of Public Health
	phone	01912116346
	email	eugene.milne@newcastle.gov.uk
Public or private/reason if private	Private – the press and public will be excluded from the meeting because the meeting will be considering a report that contains exempt information, as detailed below. <ol style="list-style-type: none"> 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs. 	

	January 2020		Non-key
Who will decide and when	Cabinet	Portfolio: Deputy Leader and Cabinet member for Resources	20 January 2020
		Wards: All	
What about	Newcastle's response to the government's welfare reforms: This is the bi-annual update report to Cabinet on the impact of the welfare reforms on Newcastle and our response.		
Information available to the decision maker	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Director	Tony Kirkham, Director of Resources	
	Contact Officer	Neil Munslow, Service Manager: Active Inclusion	
	phone	0191 211 6351	
	email	neil.munslow@newcastle.gov.uk	
Public or private/reason if private	Public – it is expected that the meeting will be open to the public during consideration of this item.		

	January 2020		Non-key
Who will decide and when	Cabinet	Portfolio: Cabinet member for Employment and Culture	20 January 2020
		Ward: Elswick and Monument	
What about	Forth Yards Opportunity Site Development Framework: The Forth Yards area, which is located within the City's Urban Core, is identified as a development opportunity area within the Council's Urban Core Plan. In 2016 a Development Framework was approved by the Council, setting out guidance on how the area should be developed together with its associated infrastructure. In September 2019 a draft revised Development Framework was the subject of public consultation. The revised Framework therefore seeks to updates the 2016 version in order to reflect current development scenarios for the area and to ensure the forms of development that come forward will deliver a landmark entrance into the city, with associated infrastructure, in order to create an accessible and sustainable neighbourhood.		
Information available to the decision maker	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Director	Michelle Percy, Director of Place	
	Contact Officer	Jon Rippon, Team Manager, Planning	
	phone	0191 211 5639	
	email	jon.rippon@newcastle.gov.uk	
Public or private/reason if private	Public – it is expected that the meeting will be open to the public during consideration of this item.		

	January 2020		Non-key
Who will decide and when	Cabinet	Portfolio: Cabinet member for Employment and Culture	20 January 2020
		Ward: All	
What about	Supporting Employment for All in Newcastle: To seek the Cabinet's support for proposals to maintain and strengthen the Council's role in supporting people into employment.		
Information available to the decision maker	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Director	Michelle Percy, Director of Place	
	Contact Officer	Robin Beveridge, Economic Advisor	
	phone	0191 277 8944	
	email	robin.beveridge@newcastle.gov.uk	
Public or private/reason if private	Public – it is expected that the meeting will be open to the public during consideration of this item.		

	January 2020		Non-key
Who will decide and when	Cabinet	Portfolio: Cabinet member for Housing	20 January 2020
		Ward: All	
What about	Housing Research and Policy Update: To provide an update on the various housing related research projects commissioned by the Fairer Housing Unit as well as regulatory changes coming into force in April 2020. Cabinet will be asked to approve activity to take forward the recommendations from the research items, including changes to policy, carrying out external consultation and the production of a new housing strategy and related documents in 2020.		
Information available to the decision maker	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Director	Michelle Percy, Director of Place	
	Contact Officer	Mark Ellis, Senior Housing Policy Practitioner	
	phone	0191 277 7858	
	email	mark.ellis@newcastle.gov.uk	
Public or private/reason if private	Public – it is expected that the meeting will be open to the public during consideration of this item.		

	January 2020	Key
Who will decide and when	Cabinet Portfolio: Deputy Leader and Cabinet member for the Resources and Cabinet member for Education and Skills Ward: All	20 January 2020
What about	Operationalising and Accelerating Social Value: The Commissioning and Procurement Team have been working in conjunction with our Members to refresh our Social Value commitment for the Council and Your Homes Newcastle, to enable Social Value to be considered throughout the whole Commissioning, Procurement and Contract Management process. Over the last year we have been embedding Social Value in all of our commissioning and procurement activity and developed a framework for measuring and monitoring the impact of Social Value. Following consultation and engagement with a number of sectors and stakeholders, we are now in a position to seek approval from Cabinet to implement our new approach across the Council and Your Homes Newcastle. The Commissioning and Procurement Plan which to set out our vision and approach to commissioning and procuring for Social Value for the next three years, along with the Councils Commissioning and Procurement Rules and operational process documentation, will be amended following this decision to reflect the changes required to fully measure Social Value impact.	
Information available to the decision maker	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council, Civic Centre Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Directorate	Ewen Weir, Director for People
	Contact Officer	Rachel Baillie, Assistant Director Inclusion, Commissioning and Procurement
	Phone	0191 211 6458
	email	rachel.baillie@newcastle.gov.uk
Public or private /reasons if private	Public – it is expected that the meeting will be open to the public during consideration of this item.	

	January 2020	Key
Who will decide and when	Cabinet	Portfolio: Deputy Leader and Cabinet member for Resources Ward: Ouseburn
What about	Property Management Contract for The Toffee Factory: We are currently undertaking a competitive procurement process and this decision seeks approval to award a 4-year contract (24 months with 2 x 12-month options to extend) for Property Management Services. The report will seek delegated officer approval to award the contract in early 2020.	
Information available to the decision maker	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council, Civic Centre Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Directorate	Michelle Percy, Director of Place
	Contact Officer	Paul Stewart, Head of Property
	Phone	0191 277 8993
	email	paul.stewart@newcastle.gov.uk
Public or private/reason if private	Private – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below. 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	January 2020	Key
Who will decide and when	Cabinet	Portfolio: Deputy Leader and Cabinet member for Resources Ward: All
What about	Supply, Installation and Maintenance of Public Space CCTV: We are currently undertaking a competitive procurement process and this decision seeks approval to award a 4-year contract (24 months with 2 x 12-month options to extend) for Property Management Services. The report will seek delegated officer approval to award the contract in early 2020.	
Information available to the decision maker	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council, Civic Centre Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Directorate	Christine Herriot, Director of Operations and Regulatory Services
	Contact Officer	David Hall, Assistant Director Operations and Parking Services
	Phone	0191 278 3282
	email	david.cw.hall@newcastle.gov.uk
Public or private/reason if private	Private – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below. 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	January 2020	Key
Who will decide and when	Cabinet	Portfolio: Cabinet member for Environmental and Regulatory Services
		Ward: All
What about	Waste Compactor and Machine repairs and maintenance: we are in the final stages of a competitive procurement process this decision seeks approval to delegated authority to the Assistant Director Inclusion, Commissioning and Procurement, to award a 24-month Contract with a further option to extend for 24 months, in consultation with the Cabinet Member for Environment. The new contract is due to commence in April 2020, to supply Waste Compactor and Machine repairs and maintenance.	
Information available to the decision maker	Confidential report: A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Director	Christine Herriot, Director of Operations and Regulatory Services
	Contact Officer	Mick Murphy, Head of Service Local Services and Waste Management
	Phone	0191 278 3140
	email	mick.murphy@newcastle.gov.uk
Public or private/reason if private	Private – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	January 2020	Key
Who will decide and when	Cabinet	Portfolio: Deputy Leader and Cabinet member for Resources Ward: Byker
What about	Supply of Biomass Fuel to Byker District Heating: we are in the final stages of a competitive procurement process for the supply of biomass fuel for Byker District Heating and this decision seeks approval to delegate authority to award a 48-month Contract with a further option to extend up to a further 12 months. The award will be made in consultation with the Cabinet Member for Resources to award a Contract.	
Information available to the decision maker	A detailed report which contains exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Director	Christine Herriot, Director of Operations and Regulatory Services
	Contact Officer	David Hall, Assistant Director Operations and Parking Services
	phone	0191 278 3282
	email	david.cw.hall@newcastle.gov.uk
Public or private/reason if private	Private – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	January 2020	Key
Who will decide and when	Cabinet	Portfolio: Deputy Leader and Cabinet member for Resources Ward: All
What about	Supply of Hardware: we are in the final stages of a competitive procurement process for the supply of hardware and this decision seeks approval to delegate authority to the Assistant Director Inclusion, Commissioning and Procurement to award a 48-month Contract with a further 12-month option to extend. The new contract is due to commence in April 2020 and will be awarded in consultation with the Cabinet Member for Resources.	
Information available to the decision maker	A detailed report which contains exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Director	Ewen Weir, Director for People
	Contact Officer	Rachel Baillie, Assistant Director Inclusion, Commissioning and Procurement
	phone	0191 211 6458
	email	rachel.baillie@newcastle.gov.uk
Public or private/reason if private	Private – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	January 2020	Key
Who will decide and when	Cabinet	Portfolio: Cabinet member for the Climate Change and Communities
		Ward: All
What about	NEPO Food Framework: The North East Procurement Organisation (NEPO) have led a collaborative procurement exercise on behalf of their 12 Member Authorities, to put in place a 48-month Framework Agreement for the supply of food within four categories: General Provisions; Frozen Goods; Fruit, Vegetables, Bread and Eggs; Fresh Meat, Poultry and Sausage. This decision seeks approval to formally opt-in to the collaborative NEPO solution to supply the Council with goods as part of the service provisions in schools, catering and civic catering.	
Information available to the decision maker	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council, Civic Centre Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Directorate	Christine Herriot, Director of Operations and Regulatory Services
	Contact Officer	Tracey Cuthbert, Head of Facilities Services & Civic Management
	Phone	0191 211 6940
	email	tracey.cuthbert@newcastle.gov.uk
Public or private/reason if private	Private – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	January 2020	Key
Who will decide and when	Cabinet Portfolio: Deputy Leader and Cabinet member for the Resources Ward: All	20 January 2020
What about	Revenue and Benefits Portal with Integrated Forms: We are currently undertaking a competitive tendering process and this decision seeks approval to award a 60-months contract (with two options to extend for 12 months) to appoint a sole systems provider	
Information available to the decision maker	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council, Civic Centre Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Directorate	Tony Kirkham, Director of Resources
	Contact Officer	Mark Nicholson, Assistant Director Financial Services
	Phone	0191 211 5115
	email	mark.nicholson@newcastle.gov.uk
Public or private/reason if private	Private – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below: <ol style="list-style-type: none"> 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs 	

	February 2020		Non-Key
Who will decide and when	Cabinet	Scrutiny Chair	24 February 2020
		Ward: All	
What about	Report of the Overview and Scrutiny Committee and Health Scrutiny Committee: Newcastle City Council's Budget Proposal 2020-21: This report provides the findings of Newcastle City Council's scrutiny committees on the council's proposals to set a balanced budget for 2020-21. It presents the views of elected members for consideration of Cabinet alongside responses received from partners and the public.		
Information available to the decision maker	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Lead	Councillor Anita Lower, Chair of Overview & Scrutiny Committee	
	Contact Officer	Karen Christon, Team Manager, Scrutiny & Democratic Services	
	phone	0191 211 5024	
	email	karen.christon@newcastle.gov.uk	
Public or private/ reason if private	Public – it is expected that the meeting will be open to the public during consideration of this item.		

	February 2020	Key
Who will decide and when	Cabinet	Portfolio: Leader of the Council
		Ward: All
What about	Shaping our future together: Our medium-term plan - 2020-21 budget: Cabinet will be asked to agree that the medium-term plan be forwarded to the meeting of City Council on 4 March 2020 to approve the 2020-21 Council Tax and revenue and capital budget and the basis for planning for future years.	
Information available to the decision maker	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Director	Tony Kirkham, Director of Resources
	Contact Officer	Kirsty Wilkinson, Business Management Partner
	phone	0191 211 6922
	email	kirsty.wilkinson@newcastle.gov.uk
Public or private/reason if private	Public – it is expected that the meeting will be open to the public during consideration of this item.	

	March 2020		Non-key
Who will decide and when	Cabinet	Portfolio: Cabinet member for Employment and Culture	16 March 2020
		Wards: All	
What about	Core Strategy and Urban Core Plan (CSUCP) Review Report: The CSUCP was adopted by both Gateshead and Newcastle Councils on 26 March 2015. The CSUCP is Part 1 of our statutory Local Plan which is required by Government and sets out a clear framework for growth in Gateshead and Newcastle from 2010 to 2030. The CSUCP sets the quantity and location of new housing, retail, employment provision, together with transport and other infrastructure provision. As the CSUCP is nearing five years since its adoption in 2015, in accordance with national planning policy, Gateshead and Newcastle Councils have undertaken a review to assess whether the CSUCP requires updating. Cabinet is asked to approve the findings of the review.		
Information available to the decision maker	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Director	Michelle Percy, Director of Place	
	Contact Officer	Emma Warneford, Team Manager Planning	
	phone	0191 211 5004	
	email	emma.warneford@newcastle.gov.uk	
Public or private/reason if private	Public – it is expected that the meeting will be open to the public during consideration of this item.		

Officer Delegated Key Decisions (Award of Contracts)

	December 2019	Key
Who will decide and when	<p>Delegated Officer: Rachel Baillie, Assistant Director Inclusion, Commissioning and Procurement</p>	December 2019
	<p>Portfolio: Deputy Leader and Cabinet member for Resources and Cabinet member for Education and Skills</p> <p>Ward: All</p>	
What about	<p>NEPO Horticulture Framework: The North East Procurement Organisation (NEPO) have led a collaborative procurement exercise in partnership with TTPL on behalf of their Member Authorities, to put in place a 48-month Framework Agreement for the purchase of Horticulture Vehicles and Equipment. This decision seeks approval to formally opt-in to the collaborative NEPO solution to supply the Council with their Horticulture Vehicle and Equipment requirements.</p>	
Information available to the decision maker	<p>A detailed report which will contain exempt information so will not be made available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.</p>	
Contact details for copies of documents	<p>Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre Barras Bridge Newcastle upon Tyne NE1 8QH</p>	
Report Author	Directorate	Ewen Weir, Director for People
	Contact Officer	Rachel Baillie, Assistant Director Inclusion, Commissioning and Procurement
	Phone	0191 211 6458
	email	rachel.baillie@newcastle.gov.uk
Reason decision to be made in private	<p>Private – the report will contain exempt information, as detailed below:</p> <ol style="list-style-type: none"> 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs. 	

	December 2019	Key
Who will decide and when	Delegated Officer: Amanda Senior, Head of Fairer Housing Unit	Portfolio: Cabinet member for Housing Ward: Callerton and Throckley and Denton and Westerhope
What about	<p>Award of 2 x Further Competitions under the Housing Delivery Partnership Framework: The Council is currently running two separate call-offs under this Framework Agreement for three schemes listed below:</p> <ul style="list-style-type: none"> • LOT 1 Park Road Newburn – award of a 17-month Contract • LOT 2 Thornley Road Denton – award of a 19-month Contract. <p>We are in the final stages of the procurement process and this decision seeks approval to award the three call-off contracts above.</p>	
Information available to the decision maker	A detailed report which will contain exempt information so will not be made available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
Report Author	Directorate	Michelle Percy, Director of Place
	Contact Officer	Amanda Senior, Head of Fairer Housing Unit
	phone	0191 277 7862
	email	amanda.senior@newcastle.gov.uk
Public or private/reasons if private	<p>Private – the report will contain exempt information, as detailed below:</p> <ol style="list-style-type: none"> 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs. 	

	December 2019		Key
Who will decide and when	Delegated Officer: Tony Kirkham, Director of Resources	Portfolio: Cabinet member for Environmental and Regulatory Services	December 2019
		Ward: All	
What about	Shredding of Confidential Waste: We are in the final stages of a competitive procurement process and this report seeks approval to award a Contract which will run for a maximum period of 4-years (24 months plus 2 x 12-month options to extend) for the removal and shredding of the Councils confidential waste products from multiple locations across the city.		
Information available to the decision maker	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Director	Tony Kirkham, Director of Resources	
	Contact Officer	Kevin Riley, Assistant Director, Business Management	
	phone	0191 211 5278	
	email	kevin.riley@newcastle.gov.uk	
Reason decision to be made in private	<p>Private – the report will contain exempt information, as detailed below:</p> <ol style="list-style-type: none"> 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs. 		

	December 2019	Key
Who will decide and when	<p>Delegated Officer: Rachel Baillie, Assistant Director, Inclusion Commissioning and Procurement</p>	<p>Portfolio: Deputy Leader and Cabinet member for Resources and Cabinet member for Education and Skills</p> <p>Ward: All</p>
What about	<p>NEPO Printing and Specialist Paper: Stockton Borough Council has led a collaborative procurement exercise on behalf of the North East Procurement Organisation (NEPO) and its Member Authorities, put in place contractual arrangements for the supply of printing and specialist paper. This decision seeks approval to formally opt-in to this collaborative Contract for the Council, Your Homes Newcastle and Leazes Homes.</p>	
Information available to the decision maker	<p>A detailed report which will contain exempt information so will not be made available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.</p>	
Contact details for copies of documents	<p>Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre Barras Bridge Newcastle upon Tyne NE1 8QH</p>	
Report Author	Directorate	Ewen Weir, Director for People
	Contact Officer	Rachel Baillie, Assistant Director Inclusion, Commissioning and Procurement
	Phone	0191 211 6458
	email	rachel.baillie@newcastle.gov.uk
Reason decision to be made in private	<p>Private – the report will contain exempt information, as detailed below:</p> <ol style="list-style-type: none"> 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs. 	

	December 2019	Key
Who will decide and when	<p>Delegated Officer: Rachel Baillie, Assistant Director, Inclusion Commissioning and Procurement</p>	<p>Portfolio: Cabinet member for Neighbourhoods and Public Health</p> <p>Ward: All</p>
What about	<p>Extension of the integrated clinical sexual health services in Newcastle: we are seeking a 5-month extension to the integrated sexual health services clinical contract. The extension is being sought in response to consultation and engagement feedback from the market requiring a longer post award mobilisation period stipulated within the timescales.</p>	
Information available to the decision maker	<p>A detailed report which will contain exempt information so will not be made available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.</p>	
Contact details for copies of documents	<p>Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre Barras Bridge Newcastle upon Tyne NE1 8QH</p>	
Report Author	Directorate	Ewen Weir, Director for People
	Contact Officer	Rachel Baillie, Assistant Director Inclusion, Commissioning and Procurement
	Phone	0191 211 6458
	email	rachel.baillie@newcastle.gov.uk
Reason decision to be made in private	<p>Private – the report will contain exempt information, as detailed below:</p> <ol style="list-style-type: none"> 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs. 	

	December 2019		Key
Who will decide and when	Delegated Officer: Rachel Baillie, Assistant Director, Inclusion Commissioning and Procurement	Portfolio: Cabinet member for Neighbourhoods and Public Health Ward: All	December 2019
What about	Community rehabilitation service: we are seeking approval to extend our current contract arrangement for drug and alcohol community rehabilitation via an authorisation to negotiate with the current provider. The negotiated contract covers a 12-month period to 30 September 2020 (with 2 x 6-month options to extend) and is being sought whilst we seek clarification on key components of the service delivery to be re-procured regarding specified delivery location		
Information available to the decision maker	A detailed report which will contain exempt information so will not be made available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Newcastle City Council Civic Centre Barras Bridge Newcastle upon Tyne NE1 8QH		Phone 0191 211 5159
Report Author	Directorate	Ewen Weir, Director for People	
	Contact Officer	Rachel Baillie, Assistant Director Inclusion, Commissioning and Procurement	
	Phone	0191 211 6458	
	email	rachel.baillie@newcastle.gov.uk	
Reason decision to be made in private	<p>Private – the report will contain exempt information, as detailed below:</p> <ol style="list-style-type: none"> 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs. 		

	January 2020		Key
Who will decide and when	Delegated Officer: Eugene Milne, Director of Public Health	Portfolio: Cabinet member for Neighbourhoods and Public Health	January 2020
		Ward: All	
What about	Carer's support drugs and alcohol misuse: we are in the final stages of a competitive procurement process and this decision seeks approval to award a Contract for Carers' support for those who have caring responsibilities for anyone with drugs or alcohol misuse.		
Information available to the decision maker	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Director	Tom Warburton, Director of City Futures	
	Contact Officer	Eugene Milne, Director of Public Health	
	phone	0191 211 6346	
	email	eugene.milne@newcastle.gov.uk	
Reason decision to be made in private	Private – the report will contain exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.		

	March 2020		Key
Who will decide and when	Delegated Officer: Michelle Percy, Acting Director of Place	Portfolio: Cabinet Member for Employment and Regulatory Services	March 2020
What about	Appointment of a management agent for Higham House and Partnership House: we are currently undertaking a competitive tendering process and this decision seeks approval to award a 36-month contract to appoint a management agent for Higham and Partnership House.		
Information available to the decision maker	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.		
Contact details for copies of documents	Service Manager Democratic Services linda.scott@newcastle.gov.uk Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
Report Author	Directorate	Michelle Percy, Director of Place	
	Contact Officer	Michelle Percy, Director of Place	
	phone	0191 278 2310	
	email	michelle.percy@newcastle.gov.uk	
Reason decision to be made in private	<p>Private – The report will contain exempt information, as detailed below:</p> <ol style="list-style-type: none"> 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs. 		