**Appendix 4**

**Waste Management Form**

**For use with Residential and Commercial Planning Applications**

|  |  |
| --- | --- |
| Address of proposed development: |  |
| Description of development: |  |

**Guidance on Completing the Form**

For **Residential** dwellings where individual waste storage containers are proposed for each unit, normally 1 to 3 storey buildings only, complete Sections 1 and 4.

For **Residential** dwellings where shared waste storage containers are proposed, complete Sections 2 and 4.

For **Commercial** Developments, complete Sections 3 and 4.

For **mixed use development** please ensure sections 1, 2, 3 and 4 are completed, where relevant, demonstrating all commercial and residential waste will be stored separately.

**This form and supporting information should be included within your planning application, in accordance with the requirements of the**

**Tyneside Validation Checklist.**

**Section 1 – Residential dwellings with individual waste storage.**
**1.1 Quantity and Storage of Containers**

The table below sets out the quantity of containers identified for each dwelling with individual waste storage.

|  |  |  |
| --- | --- | --- |
|  | **Waste Types** | **Number of containers required per dwelling** |
| **Mandatory collection** | General Waste | 1x 240ltr wheeled bin |
| Mixed Recycling | 1x 240ltr wheeled bin (including internal 40ltr caddy for glass) |
| Food Waste | 1x 23 -30ltr caddy |
| **Optional collection** | Garden Waste | 1x 240ltr wheeled bin\* |

\*Occupants of units which include private outdoor space may opt to subscribe to the council’s Garden Waste Collection and will require space for an additional 240ltr wheeled bin.

**Developers need to allow space for an additional container to be stored at these units.**

Please confirm the following for your development:

|  |  |
| --- | --- |
|  | **Yes/No – if no please explain why** |
| Each dwelling will have sufficient storage capacity for the maximum (4) bins in an appropriate location.  |  |
| The collection areas (where required) will be appropriately located and of suitable size for the number of dwellings each serves. |  |

**Section 2 – Residential dwellings with shared waste storage.**

**2.1 Housing Mix**

Complete the table below setting out the mix of unit size and type proposed.

|  |  |  |  |
| --- | --- | --- | --- |
| **Dwelling type** | **Quantity and occupancy** | **Number of bedrooms per unit** | **Totals** |
| **1 bed**1 or 2 person | **2 bed**3 or 4 person  | **3 bed**4, 5 or 6 person  | **4 bed** 5, 6, 7 or 8 person  | **5 bed** 5, 6, 7 or 8 person  | **6 bed or more**6, 7, 8 or more person |
| Houses | No of units |  |  |  |  |  |  |  |
| Max occ. |  |  |  |  |  |  |  |
| Flats | No of units |  |  |  |  |  |  |  |
| Max occ. |  |  |  |  |  |  |  |
| Sheltered housing | No of units |  |  |  |  |  |  |  |
| Max occ. |  |  |  |  |  |  |  |
| Bedsits/Studio | No of units |  |  |  |  |  |  |  |
| Max occ. |  |  |  |  |  |  |  |
| Cluster flats/HMO | No of units |  |  |  |  |  |  |  |
| Max occ. |  |  |  |  |  |  |  |
| Other. Please state:------------- | No of units |  |  |  |  |  |  |  |
| Max occ. |  |  |  |  |  |  |  |
| **Total of units** |  |  |  |  |  |  |  |
| **Total of occupancy** |  |  |  |  |  |  |  |

**2.2 Capacity of Containers**

Newcastle City Council calculates baseline waste storage requirements on the following assumptions:

|  |
| --- |
| **Weekly storage capacity required per person** |
| Residual Waste | 30 litres |
| Mixed Recycling | 30 litres |
| Glass | 5 litres |
| Food | 6 litres |
| As a matter of good practice, we would recommend the above figures plus 10%. |

Please note the council’s current collection frequency is weekly collections alternating between Residual and Recycling, therefore storage is required for **60 litres of Residual Waste and 60 litres of Mixed Recycling per person per fortnight**.

If your bin storage cannot accommodate this capacity and requires a more frequent collection, then the council cannot service the development. A s106 agreement or planning condition will be required to secure private contractor collections for the lifetime of the development.

**2.3 Proposed Waste Storage Capacity and Collection arrangements**

Based on the information set out in Sections 2.1 and 2.2, please complete the table below setting out the waste storage capacities for the proposed development.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Waste Type** | **Anticipated weekly waste storage requirements based upon tables above**. *i.e., max no. of occupants X waste capacity.* | **Quantities of bins to be provided in the development***e.g., 2x 1100ltrs* *2x 240ltrs.* | **Total Capacity of bins to be provided.** | **Frequency of collection for each waste type** |
| Residual Waste | *ltrs* |  | *ltrs* |  |
| Mixed Recycling | *ltrs* |  | *ltrs* |  |
| Glass | *ltrs* |  | *ltrs* |  |
| Food Waste | *ltrs* |  | *ltrs* |  |
| **Total** | *ltrs* |  | *ltrs* |  |

**Section 3 - Commercial Developments.**

**3.1 – Commercial Uses and Waste Storage Proposals**

Please use the guidance document to complete the table below setting out the mix of unit size and type proposed

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Type of commercial unit(s).** Please provide detail. | **Number of commercial units** | **Total floor area for each use type** | **List proposed bin sizes** (ltrs) **& quantity for each waste type**, *e.g.,* *Mixed recycling: 1100ltr x2**Residual: 1100ltr. x 2* | **Total storage capacity for each waste type**, *e.g.,**Mixed recycling: 2200ltr**Residual: 2200ltr* |
| **Class B2** – General Industry |  |  |  |  |
| **Class C8** -Storage and Distribution |  |  |  |  |
| **Class C1** - Hotel |  |  |  |  |
| **Class E(a)** - Shop/retail other than the sale of hot food |  |  |  |  |
| **Class E(b)** -Food and drink consumed on the premises |  |  |  |  |
| **Class E(c)** **and E(g)** -offices, research and development, financial services and light industry |  |  |  |  |
| **Class E(d)** - Indoor sports and recreation |  |  |  |  |
| **Class E(e)** -Medical services |  |  |  |  |
| **Class E(f) and Class F** - Non- residential creche, day centre and nursery, learning institutions, places of worship and art galleries |  |  |  |  |
| **Class F2** - Local community uses  |  |  |  |  |
| **Sui Generis** – Other uses not listed above e.g. Hot food takeaway/bar/ night club- please list each of these uses separately below |  |  |  |  |
| **Total** |  |  |  |  |

**Section 4 - All Developments.**

The information you have provided in the section(s) above will be used to calculate if your bin stores have sufficient capacity to comply with our collection frequency, and that the location of your collection point is suitable for servicing by our waste collection vehicles.

**4.1 Waste Storage Design**

|  |
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| Details of the bin store, including the segregation of waste and recycling. As a minimum, residual, recycling, and glass, plus food waste, if relevant, will need separate bin storage. Please include:* Description of waste storage proposals including capacity, location and access arrangements
* Enclosure details
* Collection point locations
* Collection arrangements and frequency
* Plan references (attach plans as appendix)
* Waste Management Plan (attach as appendix)
 |
|  |

**4.2 Compliance with guidance**

Please complete the tables below:

|  |  |  |
| --- | --- | --- |
|  | Yes/No | See section of Guidance |
| Has sufficient space been provided for the number of bins required, both in terms of the bin store and the bin collection point? |  | 4.1, 4.2, 4,3 |
| Is the bin store integral to the design of the scheme in an accessible and safe location? |  | 4.1, 4.2, 4.3, 4.4 |
| For mixed use developments: Has separate bin storage been provided for household waste and commercial waste? |  | 4.1, 4.2, 4,3 |
| For residential developments with individual bins: Is the bin store no more than 30 metres from an external door and the bin collection point no more than 25 metres from the resident's bin store? |  | 4.1 |
| Are the gradients of all carrying routes no more than 1:12 and avoiding steps  |  | 4.1, 4.2, 4,3 |
| For residential developments: Is the bin collection point immediately adjacent to an adopted highway? |  | 4.1, 4.2 |
| Are there dropped kerbs between the collection point and adjacent highway? |  | 4.1, 4.2, 4.3 |
| Has the correct refuse vehicle size been tracked on the highway? |  | Appendix 2 |
| For shared residential, commercial and mixed use development: Will the refuse vehicle have to cross onto private/unadopted roads to collect bins? |  | 4.2, 4.3 |
| Have plans which show the location and capacity of bin storage areas been supplied? |  | 4.1, 4.2, 4.3 |
| Have plans showing the location of all collection points been supplied?  |  | 4.1, 4.2, 4.3 |
| Have bin stores been designed to ensure that doors do not encroach onto the highway?  |  | 4.1, 4.2, 4.3 |
| Considering the Council’s stated collection frequencies, are you proposing to use Newcastle City Council’s collection service? |  | Full details must be provided in the site specific Waste Management Plan. |

**4.3 Responsibility**

Who will be responsible for placing the bins at the collection point and returning them to the store/property promptly following the collection? (e.g. resident/management company/individual business).

|  |  |
| --- | --- |
| **Property Type** | **Responsibility** (for mixed use development complete all relevant sections) |
| **Dwellings with individual bins** |  |
| **Dwellings with shared bins** |  |
| **Commercial** |  |

**4.4 Making your application**

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| **Please ensure that you have attached the following supporting information:** |
| 1. Detailed plans and elevations of the design of the waste stores and collection point
2. Location plans showing position of stores
3. Location plans showing the proposed collection point
4. Plans showing the route the collection vehicle will take
5. Your site specific Waste Management Plan
 |

**Please ensure that you have completed this form in accordance with the city’s Development Guidance Note: Provision of Waste and Recycling Collection**

**and Storage Facilities**

**This form and copies of the supporting information should be included within your planning application, in accordance with the requirements of the**

**Tyneside Validation Checklist.**